



Fox River & Countryside Fire Rescue District  
34W500 Carl Lee Road  
St. Charles, IL 60174  
630-584-3473 Office  
630-584-8266 Fax  
info@frcfr.org

## MINUTES

### Monthly Board Meeting

Thursday, February 06, 2025, at 6:00 PM

Station 1 – 34W500 Carl Lee Rd., St. Charles, IL 60174

1. Call to Order – President Parthun called the Monthly Meeting of the Fox River & Countryside Fire Rescue District to order at 6:01 PM.
  - a. Present: 3 Trustees – Karr, McManus, Turriff                      Absent: 2 Parthun Seiffert  
Also Present: Fire Chief Michael Hill, James Howard with Gov Accounting, Administrative Coordinator Tracy Dunklau, and members of the District.
  - b. Trustee Karr led those in attendance in the Pledge of Allegiance.
2. Public Comment: None
3. Reports:
  - a. Financial Report – James Howard, with Gov. Accounting, provided the financial analysis and revenue highlights for the seven months ending December 31, 2024, before the meeting. He also presented the audit report for the Fiscal Year ending April 30, 2024. We received the highest opinion from the auditors and the process went very smoothly.
  - b. Chief's Report – Fire Chief Michael Hill provided the January incident statistics and District highlights. He also reported Station 3 is going very well. Chief Hill also noted that Deputy Chief Jim Niesel is off-duty following surgery.
  - c. Attorney's Report – None at this time
  - d. President's Report – None at this time
  - e. Trustees Report – None at this time
4. Consent Agenda

A motion was made by Trustee Turriff and seconded by Trustee McManus to approve the consent agenda as presented.

  - a. Approval of the January 23, 2025, Monthly Board Meeting Minutes
  - b. Approval of the January 23, 2025, Closed Session Minutes
  - c. Approval of the monthly invoices

On roll call, the vote was:  
Yes: 3 Karr, McManus, Turriff                      No: 0                      Absent: 2 Seiffert, ~~Turriff~~ Parthun

**The Motion Carried**
5. Old Business: A motion was made by Trustee McManus and seconded by Trustee Turriff to approve the Fire Chief and Deputy Chief's Contract Amendments.

On roll call, the vote was:  
Yes: 3 Karr, McManus, Turriff                      No: 0                      Absent: 2 Seiffert, ~~Turriff~~ Parthun

**The Motion Carried**

6. New Business: None
7. Closed Session: None
8. Adjournment: With no further business brought before the Board, a motion was made by Trustee Turriff and Seconded by Trustee McManus to adjourn the Monthly Board Meeting at 6:17 PM.  
On voice vote: All Ayes were heard. **The motion passed unanimously.**

Respectfully submitted,

---

Pam Turriff, Secretary