



Fox River & Countryside Fire Rescue District  
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## MINUTES

### Monthly Board Meeting

Thursday, November 7, 2024, @ 6:00 PM

Station 1 – 34W500 Carl Lee Rd., St. Charles, IL 60174

1. Call to Order – In President Parthun’s absence, Trustee Karr called the Monthly Meeting of the Fox River & Countryside Fire Rescue District to order at 6:01 PM.
  - a. The Board elected Trustee Karr as President Pro Tem in Trustee Parthun’s absence.
  - b. Present: 4 Trustees – Karr, McManus, Seiffert, Turriff                      Absent: 1 Parthun  
Also Present: Fire Chief Michael Hill, Attorneys John Motylinski and Adam Hudoba, James Howard with Gov. Accounting, Administrative Coordinator Tracy Dunklau, staff, and residents.
  - c. Trustee Karr led those in attendance in the Pledge of Allegiance.
2. Public Comment: None
3. Reports:
  - a. Financial Report – James Howard, with Gov. Accounting, provided the financial analysis and revenue highlights for the five months ending September 2, 2024.
  - b. Chief’s Report – Fire Chief Michael Hill provided the July incident statistics and District highlights. Chief Hill reported Alexis Fire Equipment will be using the newly purchased FRC Fire Engine at the National Training Conference, after which we will take possession in early summer of 2025.
  - c. Attorney’s Report – Attorney Motylinski requested a closed session to discuss the district-owned land sale.
  - d. President’s Report – None
  - e. Trustees Report –  
Trustee Turriff reported that the Decennial Report was filed with the counties, and a copy of the report can be found on the website.  
Trustee Karr updated the Board on the Station 3 construction project. He reported Lamp Construction presented the final cost to be \$6,776,000. However, with contingency and allowances, the estimated final cost should be closer to \$6.2M.
4. Consent Agenda  
A motion was made by Trustee Turriff and seconded by Trustee Karr to approve the consent agenda as presented.
  - a. Approval of the October 3, 2024, Monthly Board Meeting Minutes
  - b. Approval of the October 3, 2024, Closed Session Minutes
  - c. Approval of the monthly invoicesOn roll call, the vote was:  
Yes: 4 Karr, McManus, Seiffert, Turriff                      No: 0                      Absent: 1 Parthun  
**The Motion Carried**
5. Old Business: None

6. New Business:

**a/b.** After James Howard presented the 2024 Tax Levy, a motion was made by Trustee Karr and seconded by Trustee Turriff to approve the 2024 Tax Levy - Ordinance 2024-07

On roll call, the vote was:

Yes: 4 Karr, McManus, Seiffert, Turriff                      No: 0                      Absent: 1 Parthun

**The Motion Carried**

**c/d** A motion was made by Trustee McManus and seconded by Trustee Turriff to approve the Officer's promotional process and hire Resource Management Associates (RMA) as presented by Chief Hill.

On roll call, the vote was:

Yes: 4 Karr, McManus, Seiffert, Turriff                      No: 0                      Absent: 1 Parthun

**The Motion Carried**

e. A motion was made by Trustee Karr and seconded by Trustee Turriff to approve Resolution 2024-01 authorizing the District's participation as a member in the Illinois Emergency Management Mutual Aid System (IEMMAS)

On roll call, the vote was:

Yes: 4 Karr, McManus, Seiffert, Turriff                      No: 0                      Absent: 1 Parthun

**The Motion Carried**

f. Semi-Annual Review of Closed Session Minutes: A motion was made by Trustee McManus and seconded by Trustee Seiffert to keep all Closed Session Minutes confidential.

On roll call, the vote was:

Yes: 4 Karr, McManus, Seiffert, Turriff                      No: 0                      Absent: 1 Parthun

**The Motion Carried**

g. Attorney Motylinski requested the discussion be moved to closed session.

h. A motion was made by Trustee Karr and seconded by Trustee Turriff to approve the 2025 Meeting Dates as presented.

On roll call, the vote was:

Yes: 4 Karr, McManus, Seiffert, Turriff                      No: 0                      Absent: 1 Parthun

**The Motion Carried**

7. Closed Session – A motion was made by President Turriff and seconded by Trustee Seiffert to adjourn to closed session at 6:48 PM to discuss litigation and the sale/price setting of land owned by the District, as permitted by the Open Meetings Act.

On roll call, the vote was:

Yes: 5 Karr, McManus, Seiffert, Turriff                      No: 0                      Absent: 1 Parthun

**The Motion Carried**

The Closed Session adjourned at 7:18 PM

The Board returned to Open Session at 7:18 PM

Open Session roll call: Present: Trustees: Karr, McManus, Seiffert, Turriff                      Absent: 1 Parthun

Also present are Fire Chief Michael Hill, Attorney Motylinski, and Tracy Dunklau

8. Adjournment: With no further business brought before the Board, a motion was made by Trustee Karr and Seconded by Trustee Seiffert to adjourn the Monthly Board Meeting at 7:20 PM.

Respectfully submitted

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Pam Turriff, Secretary