



## Fox River & Countryside Fire/Rescue District

34W500 Carl Lee Road

St. Charles, IL 60174

(630)584-3473

Fax (630)584-8266

[www.frfr.org](http://www.frfr.org)

### MINUTES

Monthly Board Meeting

Monday, January 18, 2021 @ 7:00 PM

1. Call to Order – President Handley called the monthly meeting of the Board of Trustees of the Fox River & Countryside Fire Rescue District to order at 7:01 PM. Public access was provided by Gotomeeting Video Conferencing.
  - a. Roll Call  
Present: 5 Trustees – Handley, Dunham, Karr, LeBlanc, Wegman                      Absent: 0  
Also Present: Fire Chief John Nixon, Assist Fire Chief, Bert Lancaster, Attorney Kenneth Shepro, James Howard with Gov. Accounting LLC, Tracy Dunklau Administrative Assistant, members of the public
  - b. Pledge of Allegiance: President Handley led those in attendance in the Pledge of Allegiance
  - c. President Handley reviewed rules/etiquette of participating via video conferencing. Fire Chief John Nixon is present at Station 1 pursuant to Governor Pritzker’s Emergency Order.
2. Public Comment: Resident Nick McManus requested the Board of Trustees consider hiring a consulting firm to provide a comprehensive evaluation report on the financial health of the District. Resident Jason Parthun stated he is in agreement with Nick McManus and has had positive results with fire consultants.
3. President Handley officially welcomed Assistant Chief Bert Lancaster to the District.
4. Reports:
  - a. Financial Report – James Howard with Gov. Accounting, LLC provided the Financial Report ending December 31, 2020. The cost of the Striker Cot and AeroClave unit will be reimbursed through the CARES Act.
  - b. Chief’s Report – Chief Nixon presented the December 2020 District detail report. He reported the apparatus committee met with the mini-pumper vendor and manufacturing is on schedule. Station 1 shower stalls are being replaced and the roof at Station 2 is being retrofitted with ice stops. The Chief also confirmed a 7.9% increase in calls for 2020.
  - c. Assistant Chief’s Report – Assistant Chief Bert Lancaster reported that he continues to familiarize himself with the District. He is currently spear-heading the implementation of the employee evaluation program.
  - d. Attorney’s Report – Attorney Shepro reported that the Kane County CARES Act allocations are almost complete.
  - e. President’s Report – President Handley will cover specific items later in the agenda.
  - f. Trustee Reports – Trustee LeBlanc discussed the sale of the Firearm now that she has obtained an estimate of \$300.00. A motion for actual sale of the firearm will be on the February agenda.

5. Consent Agenda

A motion was made by Trustee Dunham and seconded by Trustee Wegman to approve Consent Agenda as presented.

On roll call the vote was:

Yes: 4 Handley, Dunham, Karr, Wegman

No: 1: LeBlanc

Absent: 0

**The Motion Carried**

6. Old Business

- a. Update of Grant status – Chief Nixon will pick up the second Kane County CARES Act check as soon as it is available. He also reported on additional grant applications he has submitted.
- b. Update on District Debt Restructuring – Trustee Dunham will investigate options with WSB and will report at the February meeting.
- c. Update on District COVID-19 – Chief Nixon reported that personnel continue to be encouraged to receive the COVID-19 vaccine. While some personnel have declined to be vaccinated, the District policy to not mandate vaccination remains the same.
- d. Review of Fire Sign Replacement Policy – A discussion ensued, and it was determined President Handley will work with Tracy on replacement policy.

7. New Business

- a. Personnel Review Policy – Chief Nixon and Assistant Chief Lancaster will continue developing the a policy and will present the program at the February meeting.

8. Adjournment: A motion was made by Trustee Dunham and seconded by Trustee LeBlanc to adjourn the Monthly Board Meeting at 8:31 PM.

On voice vote: All AYES were heard. **The motion passed unanimously.**

Respectfully submitted,

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Tracy Dunklau, Administration Assistant

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John Karr, Secretary