



## Fox River & Countryside Fire/Rescue District

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### MINUTES

Monthly Board Meeting

January 25, 2016 at 7:00 pm

Station 3 Meeting Room

34W500 Carl Lee Rd., St. Charles, IL 60174

1. **Call to Order** -The Monthly Board Meeting of the Fox River & Countryside Fire/Rescue District was called to order at 7:05 pm on the 25th day of January, 2016 in the Districts Apparatus garage (group was too large for meeting room), 34W500 Carl Lee Rd., St. Charles, IL 60174 by Trustee Handley.
  - a. Roll call – Present at the meeting were Trustees Dunham, Gamboa, Handley, Jeglum. Attorney Kenneth Shepro, Administrator Ryan, Chief DeLeo, James Howard. Many residents.
  - b. Pledge of Allegiance was said
2. **Public Comment** – 11 Residents offered comments
  1. Paul Ross – Staffing plan( Letter in file)
  2. Julie Riffle – Chief’s Salary
  3. Jon Whiteside – New Staffing Plan
  4. Chuck Ingersoll – New Staffing Plan – Is the Contract over on March 17<sup>th</sup>?
  5. Mike Sufanski – We are here for the Firefighter/Paramedics!
  6. Kristin LeBlanc – Thanked Firefighter/Paramedics and is worried about their benefits. Also, new Trustee selection.
  7. Rich Manske - Expressed his worries for the Firefighter/Paramedics with the new plan.
  8. Jayne Holley – Concerned about quality. Hopes the Board will consider what is best for the Firefighter/Paramedics, as well as the Residents.
  9. Eugene Hammond – Reminds us how we provide security.
  10. Pam Syler – Whitmore Place, Part time staffing plan questions.
  11. Pam Turriff – Whitmore Place- Pres. HOA - Expressed to the Board that people are not happy with Chief of Operation Deleo’s \$50,000 increase on the backs of our Firefighter/Paramedics. Both Firefighter and residents will be losers. She is concerned that we will not be able to fill slots. We had formed a committee – What happened to it? She is asking the board to consider extending the PSSI agreement for a few months, appoint a committee to study possibilities. The Residents would like to work with the Board.
3. **Reports**
  - a. **Financial Report** – James Howard, Gov Accounting LLC – Mr. Howard presented a full report including the following highlights - Fund Balance: The District’s fund balance is up \$549,426 or 81% from the prior year. Of this amount sale of rental contributed \$252,454; so additional revenue from taxes and ambulance fees along with cost-cutting and a monitoring of expenditures provided the additional \$296,972 of increased fund balance. Revenue: Total Revenues are up \$85,268 or 3% not including the grant or sale of rental property and Ambulance fees are up \$33,228 or 19%. Expenditures: Total operating expenditures are down \$184,417 or 11%; PSSI contract is down \$36,643 or 3% from reduced staffing to 21; In house personnel are down \$33,156 or 14%; Contractual Services are down \$68,414 or 32% mostly from not having legal fees from disconnect. Fire Station and Fire Supplies are down \$31,307 or 21%. No questions were asked.
  - b. **Chiefs Report** – Chief DeLeo reported on his meetings with KaneCom Director Farris. He is holding staff meetings every 2 weeks. Reported on Job Fair that the District had on January 9<sup>th</sup>. Chief stated that 30 applicants attended and he has begun interviews. He is obtaining quotes to upgrade our computer systems. Met with Chief Crocetti regarding Part Time model. Had a meeting regarding Safer Grant. He is working on training and retaining employees to share with 5 departments. Earlier today 9 candidates applied for/tested for Lieutenants positions. These will remain on a eligibility

list. A report was given regarding meetings attended for Maxxam project. A report was given on a fire that occurred yesterday. It was said that we were on the site in 6 minutes and had the fire extinguished in 8 minutes.

- c. **Attorney's Report** – Attorney Shepro offered a brief report on the Maxxam Partners LLC project. He stated that they continue to offer their presentations and that we have been told that no decisions, regarding fire service, can be made until licensing is completed. We are concerned of the wear and tear on our equipment/vehicles. He also reported on FOIA requests that have been time consuming. Lastly, he reported on upgrading/amending our False Alarm Ordinance.
- d. **President's Report** - President Handley did not have a report.

**4. Consent Agenda**

- a. Minutes – Regular & Closed Meeting on December 14, 2015
- b. Approve Monthly Invoices
- c. Ordinance 2016-01 Authorizing an addendum to the Mutual Aid Box Alarm System Agreement
- d. Resolution 2016-01 Authorizing execution of a Memorandum of Understanding for Kane County Chief's Fire Investigation Task Force
- e. Resolution 2016-02 Authorizing execution of a second amendment of Public Safety Services Inc agreement for the provision of Fire Protection and Rescue Services

President Handley made motion, Trustee Dunham seconded to approve a,b,c,d, and to table e of the consent agenda. Roll call: Ayes (4) Dunham, Jeglum, Gamboa, Handley; Nays (0); Motion carries.

**5. For Action**

- a. Budget Reporting - Trustee Dunham requested a weekly update of charges that occur in the previous week. James Howard will set up a report to be forwarded each week.
- b. Semi-annual Closed Session Minute Review – Resolution 2016-03 Trustee Dunham made motion, Trustee Gamboa seconded to approve Resolution 2016-03. All ayes were heard. Motion carries.
- c. Amending the District Cost Recovery Ordinance (False or Nuisance Alarms) – Discussion was had. To be included in next month's Agenda.
- d. Ambulance 1830 – Chief DeLeo updated the Board on the continued problems with this Ambulance. President Handley made motion, Trustee Jeglum seconded to give permission for Chief DeLeo and Attorney Shepro to take steps necessary to begin legal process. All ayes were heard. Motion carries.

**6. Old Business** – Nothing reported

**7. New Business** –

- a. Designation of new FOIA/OMA Officer – Trustee Gamboa made motion, Trustee Jeglum seconded to appoint Trustee Dunham to be the new FOIA/OMA Officer. All ayes were heard. Motion carries.
- b. Administrative matters relating to Jeglum resignation (Webmaster, Facilities Administration) – Trustee Jeglum returned his Trustee binder, Ipad, Best buy tax card, VISA card and master key.
- c. Election of Temporary Secretary of the Board of Trustees – Trustee Jeglum made motion, Trustee Dunham seconded to appoint Trustee Gamboa temporary Secretary of the Board of Trustees. All ayes were heard. Motion carries.
- d. Trustee Concerns – None at this time.

**8. Closed Session** (if requested) – Not needed

**9. Adjournment to Open Session** – Not needed

**10. Adjournment** -Trustee Dunham moved to adjourn. Trustee Gamboa seconded the motion. All ayes were heard. Motion carries. Meeting adjourned at 8:12 pm.

Respectfully Submitted,



Mary Ryan, Administrator

John Gamboa, Secretary