# FIRE RESCUE

# Fox River & Countryside Fire/Rescue District

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#### **MINUTES**

Monthly Board Meeting Monday, February 15, 2021 @ 7:00 PM

- 1. Call to Order President Handley called the monthly meeting of the Board of Trustees of the Fox River & Countryside Fire Rescue District to order at 7:00 PM. Public access was provided by Gotomeeting Video Conferencing.
  - a. Roll Call

Present: 4 Trustees – Handley, Dunham, Karr, LeBlanc Absent: 1 Wegman Also Present: Fire Chief John Nixon, Assist Fire Chief Bert Lancaster, Attorney Kenneth Shepro, Brad O'Sullivan with Gov. Accounting LLC, Tracy Dunklau Administrative Assistant, members of the public

- b. Pledge of Allegiance: President Handley led those in attendance in the Pledge of Allegiance.
- c. President Handley reviewed rules/etiquette of participating via video conferencing. Fire Chief John Nixon is present at Station 1 pursuant to Governor Pritzker's Emergency Order.
- d. Public Comment: Resident Rich Treonis commented that while we might not always agree he thanked the out-going Trustees Handley and Dunham.

### 2. Reports:

- a. Financial Report Brad O'Sullivan with Gov. Accounting, LLC provided the Financial Report ending January 31, 2021. He responded to the question regarding fuel income explaining it is listed as income for accounting purposes, but it is actually reimbursement.
- b. Chief's Report Chief Nixon presented the January 2021 detail report. He reported on extensive vehicle repair issues and thanked South Elgin for loaning the District an ambulance. Both stations have also had weather related repairs.
- c. Assistant Chief's Report Assistant Chief Bert Lancaster provided his report to the Trustees but exited the meeting to respond to an emergency call. Chief Nixon reported on his behalf that he continues to work on creating the employee evaluation program, and he will give a report when he returns.
- d. Attorney's Report Attorney Shepro does not have a report at this time.
- e. President's Report President Handley asked the Chief to provide 3 dates to hold a Budget Workshop. He also clarified that after discussing the Fire Sign Replacement program with Tracy that the program will remain the same. Fire signs are not required by the District or the counties and GPS technology has alleviated location issues.
- f. Trustee Reports Trustee LeBlanc would like to implement a New Trustee training program for the incoming Trustees. She will draft the procedure to present at the March meeting for approval in April.

## 3. Consent Agenda

A motion was made by Trustee Dunham and seconded by Trustee LeBlanc to approve the Consent Agenda as presented with correction of clerical error.

On roll call the vote was:

Yes: 4 Handley, Dunham, Karr, LeBlanc No:0 Absent: 1 Wegman

**The Motion Carried** 

#### 4. Old Business

- a. Update on Grant Status Chief Nixon provided an overview of all grants received and still waiting awarding.
- b. Update on District Debt Restructuring Trustee Dunham reported he continues working with WSB and will have more information at the March meeting.
- c. District Personnel Review procedures and policy Trustee LeBlanc confirmed with Chief Nixon that personnel records are retained per state and federal guidelines. Assistant Chief Lancaster will report on review policy at the March meeting.

## 5. New Business

a. Motion to approve the sale of the previously declared surplus firearm through Trustee LeBlanc to the Fox Valley Shooting Range in the amount of \$300.00 by President Handley and seconded by Trustee Dunham.

On roll call the vote was:

Yes: 4 Handley, Dunham, Karr, LeBlanc No: 0 Absent: 1

## **The Motion Carried**

- b. Review of Fee Schedule: President Handley reported that Trustee Wegman volunteered to review and will discuss at the March meeting.
- c. Consideration of hiring a consultant for a comprehensive District review. President Handley proposed the Chief obtain several quotes and the Trustees will look in their personal files for past consultation reports.
- d. Approval of the CARES Act funds for disbursement designated for personnel payroll: A discussion ensued, and President Handley presented Trustee Wegman's proposal. Placed on March meeting agenda.
- e. Approval of South Elgin Collection Fee distribution The Board discussed purchasing radios under the sheriff's program through KaneComm. President Handley will review with Attorney Shepro and provide report at the March meeting.
- 6. Adjournment: A motion was made by Trustee Dunham and seconded by Trustee LeBlanc to adjourn the Monthly Board Meeting at 8:12 PM.

On voice vote: All AYES were heard. The motion passed unanimously.

Respectfully submitted,	
Tracy Dunklau, Administr	ration Assistant
John Karr, Secretary	