



Fox River & Countryside Fire/Rescue District  
34W500 Carl Lee Road  
St. Charles, IL 60174  
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[www.frcfr.org](http://www.frcfr.org)

## MINUTES

Monthly Board Meeting  
Monday, April 18, 2022 @ 6:00 PM  
Station 1 – 34W500 Carl Lee Rd., St. Charles, IL 60174

1. Call to Order – President LeBlanc called the monthly meeting of the Board of Trustees of the Fox River & Countryside Fire Rescue District to order at 6:16 PM. Trustee’s McManus and Wegman were absent, and Trustee LeBlanc was delayed. Trustee Parthun announced to the attendees the delay to the start of the meeting.
  - a. Roll Call  
Present: 3 Trustees – Karr, LeBlanc, Parthun,                      Absent: 2 McManus, Wegman  
Also Present: Fire Chief Bert Lancaster, Attorney Kenneth Shepro, James Howard with Gov. Accounting LLC, Tracy Dunklau, Administrative Assistant, residents, and Staff
  - b. Pledge of Allegiance: President LeBlanc led the meeting in the Pledge of Allegiance
2. Public Comment: Resident Doreen Anderson commented on the previous referendum and concern over spending, in her opinion, a large amount of District money on a consultant to assist with the referendum. Resident Jim Gaffney voiced his concerns regarding the plan for the upcoming referendum. Resident Dennis Marquis stated we should “go big” to finally pass the much-needed referendum and supports hiring a marketing firm if it gets the job done.
3. Reports:
  - a. Financial Report – James Howard with Gov. Accounting, LLC provided the March 2022 monthly financial reports. He reported ambulance billing continues to exceed budgeted income.
  - b. Chief’s Report – Chief Lancaster presented the March 2022 District incident detail report and reported
    - He participated as an Evaluator in a large scale MABAS exercise in Romeoville
    - The District participated in the grain bin rescue training. The Chief thanked the Captain John Rice Sr. for acting as the lead instructor.
    - He expressed thanks to the Bartlett Fire Department for loaning their reserve engine to the District while Vehicle 1811 was in for service
    - The following personnel were commended:
      - Jim Niesel responded alone saving a choking victim via back blows (two ambulances were previously dispatched)
      - Jim Niesel while driving encountered motor vehicle accident with a car on fire and driver trapped inside. He used the extinguisher to slow the fire and removed the unconscious driver from the vehicle
      - Gold Shift – BC Scott Sutherland, Lt Sutherland, Lt Cavaligos, FF’s Gonzalez, Fitzgerald, Thompson - Responded to a motor vehicle accident with vehicle rolled over and on fire and wrapped in electrical wires, victim trapped inside. ComEd employee and Kane Co Sheriff’s assisted with rescue.
      - Gold Shift – Lt Sutherland, FF’s Schulz, Thompson, and Bagrowski responded to victim down and unconscious, Delnor commended crew for positive outcome.
  - c. Attorney’s Report – Attorney Shepro reported he provided District information to Mueller Communications for the referendum.
  - d. President’s Report – None at this time

- e. Trustees' Report – Treasurer Parthun, confirmed that the District will be moving financial accounts to Wintrust Banking Community. During the transition period Trustee Wegman has been assisting with the treasurer's responsibilities.

4. Consent Agenda

A motion was made by Trustee Parthun and seconded by Trustee Karr to approve the consent agenda as presented.

On roll call, the vote was:

**Yes: 3** Karr, LeBlanc, Parthun,

**No: 0**

**Absent: 2** McManus, Wegman

**The Motion Carried**

5. Old Business (for discussion and/or action)

Chief Lancaster updated the Board on the information materials prepared by Mueller

Communications. The District will be holding an Information Meeting the week of April 25<sup>th</sup>.

President LeBlanc noted that while the Board approved funding for Mueller Communications of "up to \$60,000", the total amount has not been spent.

6. New Business (for discussion and/or action)

A motion was made by Trustee Parthun to approve the Farm Lease for the District property at

Bolcum and Crane Rd, for Crop Year 2022 and seconded by Trustee Karr. On roll call the vote was:

**Yes: 3** Parthun, LeBlanc, Karr

**No: 0**

**Absent: 2** McManus, Wegman

7. Closed Session

President LeBlanc made a motion to adjourn to closed session at 6:48 PM for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, or specific individuals who serve as independent contractors or legal counsel for the public body 5 ILCS 120/2 (c) (11), Trustee Karr seconded the motion and on roll call the vote was:

**Yes: 3** Karr, LeBlanc, Parthun

**No: 0**

**Absent: 2** McManus, Wegman

Meeting adjourned to closed session at 6:48 PM

Meeting returned to open session at 7:03 PM

8. Adjournment: With no further business brought before the Board, a motion was made by Trustee Parthun to adjourn the Monthly Meeting at 7:03 PM.

On voice vote: All AYES were heard. **The motion passed unanimously.**

Respectfully submitted,

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Tracy Dunklau, Administrative Assistant

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John Karr, Secretary