



## Fox River & Countryside Fire/Rescue District

34W500 Carl Lee Rd.

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### MINUTES

Monthly Board Meeting

April 25, 2016 at 7:00 pm

Station 1 Meeting Room – Gaffney Hall

34W500 Carl Lee Rd., St. Charles, IL 60174

1. **Call to Order** -The Monthly Board Meeting of the Fox River & Countryside Fire/Rescue District was called to order at 7:00 pm on the 28th day of March, 2016 in Gaffney Hall, 34W500 Carl Lee Rd., St. Charles, IL 60174 by President Handley.

- a. Roll call – Present at the meeting were Trustees Dunham, Herout, Mollenhauer, and President Handley. Attorney Kenneth Shepro, James Howard, Capt. Tjelle, Capt. Sutherland, Capt. Lyng, Mary Ryan. Trustee Gamboa was not able to attend.
- b. Pledge of Allegiance was said

OUT OF ORDER – New Business – South Elgin Property Annexation – Chief Sohn of South Elgin Fire reviewed map of random properties. Board will review financial impact and will vote at May meeting.

2. **Public Comment** –Pam Turriff inquired about fleet changes that she had heard about including a purchase. President Handley stated that the fleet’s colors have been changed from green to red.

### 3. Reports

- a. **Financial Report** – James Howard, Gov Accounting LLC – James reviewed the financial analysis for the 11 months ended March 31, 2016. There were no questions.
- b. **Chiefs Report** – The Captains reported on current inspections, multi-resident dwellings in Wayne, installation of 3 knox boxes, KaneCom meeting update, Campton Hills Siren (current agreement will be terminated and Police Dept. will monitor siren), pre-construction meetings for water tower project, Heritage Farms project update, Incident Action Plans for Lamplight and Leroy Oaks events, Mutual Aid with Hanover Township, Auto-aid agreement with Maple Park (effective 5-1-16), updated street book with new subdivisions, training for water tower project, E-1813 back in service, PSSI contract signatures.

Trustee Dunham made motion, Trustee Mollenhauer seconded, to put 1813 back in service full time as well as add one person at night. Roll call: Ayes (4) – Dunham, Herout, Mollenhauer, President Handley, Nays (0), Absent (1) Gamboa. Motion carries.

- c. **Attorney’s Report** – No report given
- d. **President’s Report** – No report given
- e. **Trustee’s Report** - No report given

### 4. Consent Agenda

- a. Minutes – Regular Monthly Board Meeting of January 25, 2016, Regular & Closed Special Meeting on January 28, 2016, Regular & Closed Special Meeting February 4, 2016 4 pm meeting and Special meeting of February 4, 2016 7 pm. Regular monthly board meeting of February 22, 2016.
- b. Approve Monthly Invoices

Trustee Dunham pulled all closed session minutes from consent agenda. Trustee Dunham moved, Trustee Herout seconded to approve monthly invoices. Roll call: Ayes (4) Herout, Mollenhauer, Dunham, Pres. Handley; Nays (0); Absent (1) Gamboa. Motion carries.

**5. Old Business**

- a. Ambulance 1852 /Lemon Law – Attorney Shepro will review file with Capt. Tjelle.
- b. Engine/1812 – Capt. Tjelle reported on status of chassis lawsuit. Class action lawsuit.
- c. Illinois Fire Chief's Association – Fire Chief Search Agreement – President Handley said that May 1<sup>st</sup> is the deadline for applicants to submit. He will be in contact with the Association after May 1<sup>st</sup>.

**6. New Business –**

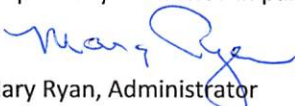
- a. South Elgin Property Annexation – Discussed earlier in meeting.
- b. Consideration of re-instating the overnight position at Station 1 – Discussed earlier in meeting.
- c. Capt. Tjelle back-pay – 169 hrs that he has not been paid for. Trustee Herout made motion, Trustee Dunham seconded to pay Capt. Tjelle his backpay. Roll call: Ayes (4) Herout, Mollenhauer, Dunham, President Handley; Nays (0); Absent (1). Motion carries.
- d. Time off for Captains Tjelle & Sutherland – There are 4 officers that can cover. The Board gave each Captain an extra day off each month.
- e. Discussion of spending limits for various positions – Trustee Dunham presented a plan. Trustee Mollenhauer made motion, Trustee Herout seconded to approve plan, as submitted. Roll call: Ayes (4) Mollenhauer, Dunham, Herout, President Handley; Nays (0); Absent (1) Gamboa. Motion carries.
- f. 2017 Budget – Preliminary Discussion – James Howard gave a presentation, discussion as had. Board and Captains will supply information to James for possible adjustments.
- g. Community Outreach – Discussion regarding community involvement/participation
- h. Trustee Concerns – none

**7. Closed Session** – Trustee Mollenhauer moved, Trustee Herout seconded, to enter into closed session for the purpose of Personal Issues, and possible litigation. Roll call: Ayes (4) Dunham, Herout, Mollenhauer, President Handley; Nays (0); Absent (1) Gamboa. Motion carries. 8:51 pm

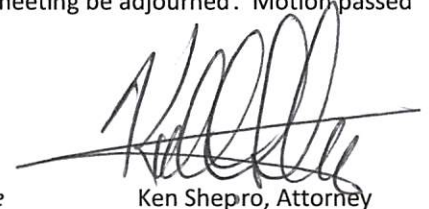
**8. Adjournment to Open Session** – Reconvened at 9:07 pm

**9. Adjournment** - Trustee Herout moved, seconded by Trustee Mollenhauer that the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 9:08 pm.

Respectfully Submitted in part,

  
Mary Ryan, Administrator

Tom Mollenhauer, Secretary *Protempore*

  
Ken Shepro, Attorney