



Fox River & Countryside Fire/Rescue District

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MINUTES

Monthly Board Meeting

Monday, May 17, 2021 @ 7:00 PM

- Call to Order – President Handley called the monthly meeting of the Board of Trustees of the Fox River & Countryside Fire Rescue District to order at 7:06 PM. Public access was provided by Gotomeeting Video Conferencing.
 - a. Roll Call
Present: 5 Trustees – Handley, Dunham, Karr, LeBlanc, Wegman
Also Present: Fire Chief John Nixon, Assist Fire Chief Bert Lancaster, Attorney Kenneth Shepro, James Howard with Gov. Accounting LLC, Tracy Dunklau Administrative Assistant, members of the public.
 - b. Pledge of Allegiance: President Handley led those in attendance in the Pledge of Allegiance.
 - c. President Handley reviewed rules/etiquette of participating via video conferencing. Fire Chief John Nixon is present at Station 1 pursuant to Governor Pritzker’s Emergency Order.
- Public Comment: None
- Special Presentations and Recognition of outgoing Trustees Handley and Dunham – On behalf of a grateful District, Chief John Nixon thanked Trustees Handley and Dunham for their decades of leadership and dedicated service to the Fox River & Countryside Fire Rescue District. Tokens of appreciation were presented.
- Attorney Shepro officially informed the Board that the results of the Consolidated Election having been canvassed and certified, that Nick McManus and Jason Parthun were duly elected to the position of Fire District Trustee. Attorney Shepro administered the Oaths of Office to Trustees McManus and Parthun and the signed originals were filed with the Secretary of the Board of Trustees.
- Election of Fire District Officers
A motion was made by Trustee Karr to elect Trustee Wegman to the office of President of the Board of Trustees.
On roll call the vote was:
Yes: 1 Karr **No: 3** LeBlanc, McManus, Parthun **Present: 1** Wegman
The Motion Failed
A motion was then made by Trustee McManus and seconded by Trustee Parthun to elect Trustee LeBlanc to the office of President of the Board of Trustees
On roll call the vote was:
Yes: 3 LeBlanc, McManus, Parthun **No: 1** Karr **Present: 1** Wegman
The Motion Carried and Trustee LeBlanc assumed the duties of President of the District

A motion was made by Trustee Karr and seconded by Trustee LeBlanc to elect Trustee Wegman to the office of Treasurer of the Board of Trustees

On roll call the vote was:

Yes: 4 Karr, LeBlanc, McManus, Parthun **No: 0** **Present: 1** Wegman

The Motion Carried and Trustee Wegman assumed the duties of Treasurer of the District

A motion was made by Trustee Wegman and seconded by Trustee LeBlanc to elect Trustee Karr to the office of Secretary of the Board of Trustee

On roll call the vote was:

Yes: 5 Karr, LeBlanc, McManus, Parthun, Wegman **No: 0** **Abstain: 0**

The Motion Carried and Trustee Karr assumed the duties of Secretary of the District

- Reports:

- a. Financial Report – Accountant James Howard with Gov. Accounting, LLC presented the Financial Report ending April 30, 2021.
- b. Chief’s Report – Chief Nixon presented the April 2021 detail report emphasizing that staffing shortages continue.
 - FF Sutherland Jr. completed his Company Officer certification, FF Esparza completed his Basic Operations certification and BC Niesel completed NFPA 1403 certification. Anthony Ruffolo was hired as full time PSI and Jared Walsh has been added to the part-time roster.
 - The Chief reported to the Board that he attended the IL Fire Chief’s Spring Symposium 5/12-5/14.
- c. Assistant Chief’s Report – Assistant Chief Bert Lancaster reported -
 - New MABAS box cards went live on May 1st.
 - The Little Home Church of Wayne “Celebrity Chili Fund Raiser” was held on April 24th and FF/PM Jessica Hughes represented the District, taking 2nd Place! Congrats!
 - AC Lancaster participated in the Nights Out meeting with Campton Hills Police and encouraged everyone to mark their calendars for August 3rd – more details to follow.
 - MABAS Division 2 – AC will participate in a large scale water rescue and recovery exercise in Chicago’s Burnham Harbor on June 8th and 9th.
 - AC reported on the 2 traumatic accidents in April. He thanked the crews from FRCFR, St. Charles, Elburn, South Elgin and Air Med One for providing outstanding service.
- d. Attorney’s Report – Attorney Shepro reported there does not appear specific funds will be allocated for fire districts in the next round of federal funding and reminded the new Trustees of required training.
- e. President’s Report – None
- f. Trustee Reports – None

- Consent Agenda

A motion was made by Trustee Wegman and seconded by Trustee Parthun to approve the Consent Agenda as presented.

On roll call the vote was:

Yes: 5 Karr, LeBlanc, McManus, Parthun, Wegman **No: 0** **Abstain: 0**

The Motion Carried

- Old Business (for discussion and/or action)

- a. FY 2022 Budget – President LeBlanc asked the new Trustees if they had any questions or needed additional information. They will contact the Chief directly if they have questions.

- b. Consideration of hiring a consultant for comprehensive District overview – The Board will review the Chief’s provided consultant information. The Board also decided Trustee Parthun and Trustee McManus will meet with Chief Nixon and Assistant Chief Lancaster to gather preliminary information prior to forming a committee.
- New Business (for discussion and/or action)
 - a. A motion was made by Trustee Wegman to approve the Farm Lease for Crop Year 2021 and seconded by Trustee Parthun. On roll call the vote was:
Yes: 5 Karr, LeBlanc, McManus, Parthun, Wegman **No: 0** **Abstain: 0**
The Motion Carried
 - b. Declaration of Ambulance Cots as Surplus – Chief Nixon requested the Board declare specific ambulance cots as surplus. A motion was made by Trustee Wegman to approve Resolution 2021-01 Declaration of Ambulance Cots as Surplus and Trustee McManus seconded.
 On roll call the vote was:
Yes: 5 Karr, LeBlanc, McManus, Parthun, Wegman **No: 0** **Abstain: 0**
- Closed Session – Trustee LeBlanc made a motion to adjourn to closed session at 8:01 PM for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors or legal counsel for the public body 5 ILCS 120/2 (c) (11). Trustee Wegman seconded the motion and on roll call the vote was:
Yes: 5 Karr, LeBlanc, McManus, Parthun, Wegman **No: 0** **Abstain: 0**
The Motion Carried

Meeting adjourned to closed session at 8:01PM
 Meeting returned to open session at 8:26 PM

- Adjournment: With no further business brought to the Board, a motion was made by Trustee Wegman and seconded by Trustee Karr to adjourn the Monthly Meeting at 8:31. PM.
 On voice vote: All AYES were heard. **The motion passed unanimously.**

Respectfully submitted,

Tracy Dunklau, Administration Assistant

John Karr, Secretary