



Fox River & Countryside Fire Rescue District  
34W500 Carl Lee Road  
St. Charles, IL 60174  
630-584-3473 Office  
630-584-8266 Fax  
info@frcfr.org

## MINUTES

### Monthly Board Meeting

Thursday, May 2, 2024 @ 6:00 PM

Station 1 – 34W500 Carl Lee Rd., St. Charles, IL 60174

1. Call to Order – President Parthun called the Monthly Meeting of the Fox River & Countryside Fire Rescue District Board of Trustees to order at 6:03 PM.
  - a. Present: 5 Trustees – Karr, McManus, Parthun, Seiffert, Turriff Absent: 0  
Also Present: FirDeputy Chief Jim Niesel, Attorney John Motylinski, James Howard with Gov. Accounting via remote access, Administrative Coordinator Tracy Dunklau, Residents, and Staff.
  - b. President Parthun led those in attendance in the Pledge of Allegiance.
2. Public Comment: None
3. Reports:
  - a. Financial Report
    - Sawyer Falduto Asset Management, LLC reported on the District’s FY24 investment performance to the Board.
    - James Howard, with Gov. Accounting, presented the financial analysis and revenue highlights for the ten months ending March 31, 2024.
  - b. Chief’s Report – Deputy Chief Jim Niesel provided the April incident statistics.
  - c. Attorney’s Report – Attorney Motylinski provided an update on legislative developments and requested a closed session to update the Board on litigation.
  - d. President’s Report – None at this time
  - e. Trustees Report – Trustee McManus asked about bills list and Trustee Stipends
4. Consent Agenda

A motion was made by Trustee Karr and seconded by Trustee McManus to approve the consent agenda as presented.

  - a. Approval of the April 4, 2024 Monthly Board Meeting Minutes
  - b. Approval of the April 4, 2024 Closed Session Meeting Minutes
  - c. Approval of the monthly invoices

On roll call, the vote was:  
Yes: 5 Karr, Parthun, McManus, Seiffert, Turriff No: 0 Absent: 0

**The Motion Carried**
5. Old Business: None
6. New Business:
  - a. James Howard presented the FY25 Tentative Budget and Appropriation Ordinance. After the presentation and discussion, a motion was made by Trustee Karr and seconded by Trustee Turriff to approve the Tentative Budget as presented.  
On roll call, the vote was:  
Yes: 5 Karr, Parthun, McManus, Seiffert, Turriff No: 0 Absent: 0

**The Motion Carried**

- b. President Parthun made a motion to Authorize the publication of a Public Hearing to be held on June 6, 2024, @ 6:00 PM for the proposed Budget and Appropriation Ordinance (No. 2024-03).

On voice vote: All Ayes were heard

**The Motion Carried**

- c. A motion was made by Trustee Turriff and seconded by Trustee Karr to approve the update of Ordinance 2024-04 moving Band 2 employees to a 14-day work period.

On roll call, the vote was:

Yes: 5 Karr, Parthun, McManus, Seiffert, Turriff                      No: 0                      Absent: 0

**The Motion Carried**

- d. President Parthun made a motion to set the Station 3 Construction Bid Review Meeting for May 22, 2024, @ 6:00 PM.

On voice vote: All Ayes were heard

**The Motion Carried**

- e. A motion was made by Trustee Turriff and seconded by Trustee Karr to approve the Deputy Chief's Agreement

On roll call, the vote was:

Yes: 5 Karr, Parthun, McManus, Seiffert, Turriff                      No: 0                      Absent: 0

**The Motion Carried**

- f. A motion was made by Trustee Turriff and seconded by Trustee Karr to approve the Administrative Coordinator's Agreement as amended.

On roll call, the vote was:

Yes: 5 Karr, Parthun, McManus, Seiffert, Turriff                      No: 0                      Absent: 0

**The Motion Carried**

- g. A motion was made by President Parthun and seconded by Trustee Karr to approve the retro compensation of the Administrative Coordinator.

On roll call, the vote was:

Yes: 5 Karr, Parthun, McManus, Seiffert, Turriff                      No: 0                      Absent: 0

**The Motion Carried**

7. Closed Session – A motion was made by Trustee Turriff and seconded by Trustee Karr to adjourn to Closed Session at 6:51 PM to discuss personnel and litigation as permitted by the Open Meetings Act.

On roll call, the vote was:

Yes: 5 Karr, Parthun, McManus, Seiffert, Turriff                      No: 0                      Absent: 0

**The Motion Carried**

Closed Session Roll Call: Trustees Karr, Parthun, McManus, Seiffert, Turriff, Attorney Motylinski

The Closed Session adjourned at 7:25 PM

The Board returned to Open Session at 7:28 PM

Open Session Roll Call: Present: 5 Trustees – Karr, McManus, Parthun, Seiffert, Turriff      Absent: 0

Also Present: Deputy Chief Jim Niesel, Attorney John Motylinski, Administrative Coordinator Tracy Dunklau

8. Adjournment: With no further business brought before the Board, a motion was made by Trustee Karr and Seconded by Trustee Turriff to adjourn the Monthly Board Meeting at 7:28 PM.

Respectfully submitted

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Pam Turriff, Secretary