



Fox River & Countryside Fire/Rescue District
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MINUTES

Monthly Board Meeting
Monday, May 15, 2023, @ 6:00 PM
Station 1 – 34W500 Carl Lee Rd., St. Charles, IL 60174

1. Call to Order – Trustee Parthun called the monthly meeting of the Board of Trustees of the Fox River & Countryside Fire Rescue District to order at 6:02 PM.
 - a. Present: 4 Trustees – Karr, McManus, Parthun, Wegman Absent: 1 LeBlanc
Also Present: Fire Chief Bert Lancaster, Attorney John Motylinski, James Howard with Gov Accounting, Administrative Assistant Tracy Dunklau, Residents Dennis Marquis, Trustee Elect TJ Seiffert, and Staff
 - b. Trustee Parthun led those in attendance in the Pledge of Allegiance.
2. Public Comment: None
3. Recognition of Service – On behalf of the District, Chief Lancaster and Trustee Karr thanked Trustee Wegman for his six years of dedicated service to the Fox River & Countryside Fire Rescue District. A token of appreciation was presented, and a brief recess for pictures and refreshments followed.
4. Swearing in of New Trustee – Attorney Motylinski administered the Oath of Office to newly elected TJ Seiffert, who assumed the duties of Trustee of the District. Kenneth Shepro, Trustee Elect, was absent.
5. Election of Fire District Officers
 - a. A motion was made by Trustee Karr and seconded by Trustee McManus to elect Trustee Parthun to the office of President of the Board of Trustees.
On voice vote, the Motion Carried, and Trustee Parthun assumed the duties of President of the District.
 - b. A motion was made by Trustee Parthun and seconded by Trustee Karr to elect Trustee McManus to the office of Secretary of the Board of Trustees.
On voice vote, the Motion Carried, and Trustee McManus assumed the duties of Secretary of the District.
 - c. A motion was made by Trustee McManus and seconded by Trustee Parthun to elect Trustee Karr to the office of Treasurer of the Board of Trustees.
On voice vote, the Motion Carried, and Trustee Karr assumed the duties of Treasurer of the District.
6. Reports:
 - a. Financial Report – James Howard, with Gov Accounting, provided the financial analysis for the twelve months ending April 30, 2023.

- b. Chief's Report – Chief Lancaster provided the April 2023 operations report. He also reported on the Murray Rd fire incident and commended the crews and responding districts. During a full arrest call, a citizen assisted the patient before crews arrived on the scene and will be honored at the July meeting.
- c. Attorney's Report – Attorney John Motylinski reported on legislative developments in Springfield, stating a quality-of-life improvement bill for fire districts is in committee. A closed session is needed to discuss personnel and litigation as permitted by the Open Meetings Act.
- d. President's Report – None at this time
- e. Trustees' Report – None at this time

7. Consent Agenda

A motion was made by Trustee Karr and seconded by Trustee McManus to approve the consent agenda as presented.

- a. Approval of April 17, 2023 Monthly Board Meeting Minutes
- b. Approval of Monthly Invoices

On roll call, the vote was:

Yes: 4 Karr, McManus, Parthun, Seiffert **No: 0** **Absent: 0**

The Motion Carried

8. Old Business: (for discussion and/or action) – None at this time

9. New Business: (for discussion and/or action)

- a. James Howard presented the FY24 Tentative Budget and Appropriation. After presentation and discussion, a motion was made by Trustee Karr and seconded by Trustee McManus to proceed with Tentative Budget Option B: Ordinance 2023-03

Yes: 4 Karr, McManus, Parthun, Seiffert **No: 0** **Absent: 0**

The Motion Carried

- b. A motion was made by Trustee Karr and seconded by Trustee McManus authorizing the publication of a Public Hearing to be held on July 17, 2023, @ 6:00 PM for the proposed Tentative FY24 Budget and Appropriation - Ordinance 2023-03

On roll call, the vote was:

Yes: 4 Karr, McManus, Parthun, Seiffert **No: 0** **Absent: 0**

The Motion Carried

- c. A motion was made by Trustee Karr and seconded by Trustee McManus to approve Ordinance 2023-04 Re-Establishing Ambulance and Related Charges of the Fox River & Countryside Fire Rescue District.

On roll call, the vote was:

Yes: 4 Karr, LeBlanc, Parthun, Wegman **No: 0** **Absent: 0**

The Motion Carried

10. Closed Session – A motion was made by Trustee Karr and seconded by Trustee McManus to adjourn to Closed Session at 7:15 PM to discuss personnel and litigation as permitted by the Open Meetings Act 5 ILCS 120/2 (c) (1) (11).

On roll call, the vote was:

Yes: 4 Karr, McManus, Parthun, Seiffert **No: 0** **Absent: 0**

The Motion Carried

Closed Session Roll Call: Trustee Karr, McManus, Parthun, Seiffert, Attorney Motylinski, Fire Chief Bert Lancaster, Administrative Assistant Tracy Dunklau

The meeting adjourned at 7:53 PM

The meeting returned to open session at 7:53 PM

Open Session Roll Call: **Present: 4 Trustees – Karr, McManus, Parthun, Seiffert Absent: 0**

Also present: Attorney Motylinski, Fire Chief Bert Lancaster, Administrative Assistant Dunklau

11. Adjournment: With no further business brought before the Board, a motion was made by President Parthun to adjourn the Monthly Meeting at 7:54 PM.

On voice vote: All AYES were heard. **The motion passed unanimously**

Respectfully submitted,

John Karr, Secretary