



Fox River & Countryside Fire/Rescue District

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MINUTES

Monthly Board Meeting

Station 1 – 34W500 Carl Lee Rd., St. Charles, IL 60174

Monday, June 21, 2021 @ 7:00 PM

1. Call to Order – President LeBlanc called the monthly meeting of the Board of Trustees of the Fox River & Countryside Fire Rescue District to order at 7:00 PM. Public access was provided by Gotomeeting Video Conferencing.
 - a. Roll Call
Present: 5 Trustees – Karr, LeBlanc, McManus, Parthun, Wegman
Also Present: Fire Chief John Nixon, Assist Fire Chief Bert Lancaster, Attorney Kenneth Shepro, Brad O’Sullivan with Gov. Accounting LLC, Tracy Dunklau Administrative Assistant, members of the public.
 - b. Pledge of Allegiance: President LeBlanc led those in attendance in the Pledge of Allegiance.
2. Public Comment: None
3. Reports:
 - a. Financial Report – Accountant Brad O’Sullivan with Gov. Accounting, LLC provided the May 2021 monthly financial reports. The first tax distribution for 2020 was received.
 - b. Chief’s Report – Chief Nixon presented the May 2021 detail report.
 - Chief Nixon, introduced new hire Paramedic, Sam Schulz who will be full time PSI.
 - Engine 1814 is at Alexis for repairs due to damages which occurred when it slipped off the roadway. Alexis is providing a loaner during repair.
 - c. Assistant Chief’s Report – Assistant Chief Bert Lancaster presented his May 2021 detail report.
 - The Mini-Pumper Committee traveled to Alexis to evaluate production. Finding everything satisfactory, delivery is expected in early July.
 - AC Lancaster participated as command staff in a large scale MABAS water exercise which simulated a terrorist attack on Lake Michigan in Chicago, IL on June 8th & June 9th. Expenses to be reimbursed by MABAS.
 - MABAS requested Division 2 Task Force to Rockton, IL on June 16th for the chemical plant fire – The District sent an Ambulance with 2 Paramedics (Snively and Birkholz) from 5:00am-5:00pm. The cost is reimbursed through MABAS.
 - Red Shift had a near drowning rescue and positive outcome.
 - d. President’s Report – President Kristin LeBlanc confirmed we will be doing a New Vehicle Ceremony for the Mini-Pumper and suggested an application process for fire truck events. Chief Nixon explained that due to staffing shortages personnel are not available. She asked the Trustees to contact the Chief if they are interested in a Ride-A-Long per previous discussions. Trustee Wegman will remain as the OMA and FOIA Officer.
 - e. Attorney’s Report – Attorney Shepro thanked the District personnel for attending the Wayne Day Parade, better known as the Nation’s Shortest Parade and for professional services when recently called to his home.
 - f. Trustees’ Report – None

4. Consent Agenda

A motion was made by Trustee Wegman and seconded by Trustee Parthun to move the May 17, 2021, Closed Session Minutes to Closed Session and to Approve the May 17, 2021, Monthly Meeting Minutes and Monthly Invoices as presented.

On roll call the vote was:

Yes: 5 Karr, LeBlanc, McManus, Parthun, Wegman **No: 0** **Abstain: 0**

The Motion Carried

5. Old Business (for discussion and/or action)

- a. Fleet Update – Chief Nixon presented the Board of Trustees with an update on current state of the fleet vehicles. The Mini Pumper will be put into service and 1815 will be retired as stipulated in the terms of the AFG grant. 1832 will be retired as a brush truck. As previously discussed, 1814 is at Alexis for repairs. Per AC Lancaster’s Fleet Memo on June 21, 2021, Ambulance 1853 needs to be replaced sooner than expected. Chief Nixon explained that the Ambulance Box is in good condition, and he recommends keeping it and replacing the chassis. Trustee Parthun stated he would prefer the District purchase the 550 ambulance chassis for longevity and the power load system should be included. This is not an emergency purchase so the Chief will present additional information at the July meeting. Additionally, the command vehicles will need to be replaced. Trustee McManus asked the Chief to confirm back-up maintenance vendors which he will provide at the July meeting.

- b. Tentative FY22 Budget Ordinance 2021-01 A motion was made by President LeBlanc and seconded by Trustee Parthun to Approve the Proposed Tentative Budget and authorizing publication for a Public Hearing to be determined.

On roll call the vote was:

Yes: 4 Karr, LeBlanc, McManus, Parthun **No: 1** Wegman **Abstain: 0**

The Motion Carried

B1. After the vote a discussion ensued regarding vehicles vs staffing.

- c. A motion was made by President LeBlanc and seconded by Trustee Wegman authorizing publication of a Public Hearing to be held on July 26, 2021 @ 6:45 PM for the Proposed Tentative FY22 Budget Ordinance 2021-01.

On roll call the vote was:

Yes: 5 Karr, LeBlanc, McManus, Parthun, Wegman

The Motion Carried

- d. Update on Consideration of hiring a consultant for comprehensive District overview – Trustee Parthun reported the meeting with Trustee McManus, Chief Nixon and Assistant Chief Lancaster was very productive. A confidential employee survey will be implemented to gather feedback. They will be presenting more information at the July Monthly Meeting.

6. New Business (for discussion and/or action)
 - a. Vehicle 1853 – Chief noted this was previously discussed (5a) and is not an emergency as we have a temporary loaner.
 - b. IAFFPD Conference June 24-26 – Trustee Parthun will attend via remote access and Trustee McManus will be attending in person.

7. Closed Session – Trustee Wegman made a motion to adjourn to closed session at 8:16 PM for the purpose of approving the May 17, 2021 Closed Session Minutes. President LeBlanc seconded the motion and on roll call the vote was:

Yes: 5 Karr, LeBlanc, McManus, Parthun, Wegman **No: 0** **Abstain: 0**

The Motion Carried

Meeting adjourned to closed session at 8:16PM

Meeting returned to open session at 8:17 PM

8. Adjournment: With no further business brought to the Board, a motion was made by Trustee Wegman and seconded by President LeBlanc to adjourn the Monthly Meeting at 8:18. PM.
On voice vote: All AYES were heard. **The motion passed unanimously.**

Respectfully submitted,

Tracy Dunklau, Administration Assistant

John Karr, Secretary