



Fox River & Countryside Fire Rescue District  
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## MINUTES

Public Hearing and Monthly Board Meeting  
Thursday, June 6, 2024 @ 6:00 PM  
Station 1 – 34W500 Carl Lee Rd., St. Charles, IL 60174

1. 5:00 PM - Special Event: Searing in Ceremony for Deputy Chief Jim Niesel
2. Call to Order – President Parthun called the Public Hearing of the Board of Trustees of the Fox River & Countryside Fire Rescue District to order at 6:03 PM.
  - a. Present: 5 Trustees – Karr, McManus, Parthun, Seiffert, Turriff                      Absent: 0  
Also Present: Fire Chief Michael Hill, Attorney John Motylinski, Brad O’Sullivan with Gov. Accounting, Administrative Coordinator Tracy Dunklau, Residents, and Staff.
  - b. President Parthun led those in attendance in the Pledge of Allegiance.
3. President Parthun asked for public comment on the Budget and Appropriation Ordinance 2024-03 for the District’s Fiscal Year ending April 30, 2025.  
Hearing no public comment, President Parthun motioned to adjourn the Public Hearing at 6:04 PM, which was seconded by Trustee Karr. All Ayes were heard, and the motion passed unanimously.  
  
President Parthun called the Monthly Meeting of the Board of Trustees of the Fox River & Countryside Fire Rescue District to order at 6:05 PM.  
Present: 5 Trustees – Karr, McManus, Parthun, Seiffert, Turriff                      Absent: 0  
Also Present: Fire Chief Michael Hill, Attorney John Motylinski, Brad O’Sullivan with Gov. Accounting, Administrative Coordinator Tracy Dunklau, Residents, and Staff.
4. Public Comment: None
5. Reports:
  - a. Financial Report – Brad O’Sullivan, with Gov. Accounting, presented the financial analysis and revenue highlights for the eleven months ending April 30, 2024.
  - b. Chief’s Report – Fire Chief Michael Hill, provided the May incident statistics and District highlights.
  - c. Attorney’s Report – Attorney Motylinski provided an update on legislative developments and requested a closed session to update the Board on litigation.
  - d. President’s Report – None at this time
  - e. Trustees Report – Trustee McManus questioned the Chief and Administrative Coordinator’s agreements. Trustee Karr reported on Station 3 construction project.
6. Consent Agenda  
A motion was made by Trustee Turriff and seconded by Trustee Karr to approve the consent agenda as presented.

- a. Approval of the May 2, 2024 Monthly Board Meeting Minutes
- b. Approval of the May 2, 2024 Closed Session Meeting Minutes
- c. Approval of the May 22, 2024 Special Meeting Minutes
- d. Approval of the monthly invoices

On roll call, the vote was:

Yes: 5 Karr, Parthun, McManus, Seiffert, Turriff                      No: 0                      Absent: 0

**The Motion Carried**

7. Old Business:

- a. A motion was made by Trustee Karr and Trustee Turriff to approve the Budget and Appropriation Ordinance 2024-03 for the District’s Fiscal Year ending April 30, 2025.

On roll call, the vote was:

**Yes: 5** Karr, McManus, Parthun, Seiffert, Turriff                      No: 0                      Absent: 0

8. New Business:

- a. A motion was made by President Parthun and seconded by Trustee McManus to approve the presented Zoll Monitor Lease Agreement.

On roll call, the vote was:

Yes: 5 Karr, Parthun, McManus, Seiffert, Turriff                      No: 0                      Absent: 0

**The Motion Carried**

- 9. Closed Session – A motion was made by Trustee Turriff and seconded by Trustee Karr to adjourn to Closed Session at 6:57 PM to discuss personnel and litigation as permitted by the Open Meetings Act.

On roll call, the vote was:

Yes: 5 Karr, Parthun, McManus, Seiffert, Turriff                      No: 0                      Absent: 0

**The Motion Carried**

Closed Session Roll Call: Trustees Karr, Parthun, McManus, Seiffert, Turriff, Attorney Motylinski, Tracy Dunklau

The Closed Session adjourned at 7:04 PM

The Board returned to Open Session at 7:05 PM

Open Session Roll Call: Present: 5 Trustees – Karr, McManus, Parthun, Seiffert, Turriff      Absent: 0

Also Present: Deputy Chief Jim Niesel, Attorney John Motylinski, Administrative Coordinator Tracy Dunklau

- 10. Adjournment: With no further business brought before the Board, a motion was made by Trustee Karr and Seconded by Trustee Turriff to adjourn the Monthly Board Meeting at 7:05 PM.

Respectfully submitted

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Pam Turriff, Secretary