



Fox River & Countryside Fire/Rescue District
34W500 Carl Lee Road
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MINUTES

Monthly Board Meeting
Monday, June 20, 2022 @ 6:00 PM
Station 1 – 34W500 Carl Lee Rd., St. Charles, IL 60174

1. Call to Order – President LeBlanc called the monthly meeting of the Board of Trustees of the Fox River & Countryside Fire Rescue District to order at 6:01 PM.
 - a. Roll Call
Present: 5 Trustees – Karr, LeBlanc, McManus, Parthun, Wegman **Absent: 0**
Also Present: Fire Chief Bert Lancaster, Attorney Kenneth Shepro, James Howard with Gov. Accounting LLC, Tracy Dunklau, Administrative Assistant, residents, and staff
 - b. Pledge of Allegiance: President LeBlanc led the meeting in the Pledge of Allegiance
2. Public Comment: None
3. Reports:
 - a. Financial Report – James Howard with Gov. Accounting, LLC (attended remote due to COVID-19 exposure) provided the May 2022 monthly financial reports and the FY2022 yearend review. He also reported the 2021 3rd and 4th qtrs., GEMT invoice was received for \$34,000. Ambulance collections up representing increase call volume, waiting for referendum results.
 - b. Chief's Report – Chief Lancaster presented the May 2022 District incident detail report and reported
 - DuPage Co has confirmed the District will receive \$8765.13 from the American Rescue Plan Funding Reimbursement
 - Silver Glen Senior Living – Enjoyed participating in a town hall meeting
 - Wayne Flag Day Parade – Chief with the Engine enjoyed leading the parade while at the same time there was a very difficult rescue in a heavily wooded area by the river
 - The Lamplight horse show season has started
 - The Chief confirmed Trustees will have access to Lexipole policy manual by the end of August
 - c. Attorney's Report – Attorney Kenneth Shepro reported on current referendum voting and is continuing to monitor the reports
 - d. President's Report – None at this time
 - e. Trustees' Report – None at this time
4. Consent Agenda
A motion was made by Trustee Parthun and seconded by Trustee Karr to approve the consent agenda as presented.
On roll call, the vote was:
Yes: 5 Karr, LeBlanc, McManus, Parthun, Wegman **No: 0** **Abstain: 0**
The Motion Carried
5. Old Business: (for discussion and/or action) None
6. New Business (for discussion and/or action)
 - a. Chief Lancaster presented FF/PM Christopher Snively for promotion to the rank of Lieutenant. A motion was made by Trustee Parthun and seconded by Trustee Wegman to approve the promotion beginning July 1, 2022.
On roll call, the vote was:
Yes: 5 Karr, LeBlanc, McManus, Parthun, Wegman **No: 0** **Abstain: 0**
The Motion Carried
The promotion ceremony will be held at the August 15, 2022, Monthly Board Meeting

- b. A motion was made by Trustee LeBlanc and seconded by Trustee Parthun Authorizing the Preparation of the Tentative Budget FY2023 and Appropriation Ordinance pursuant to 50 ILCS 330/1-330/3, the Publication of Notice of Opportunity for public review, and the Setting of time and place of Public Hearing: July 25, 2022 @ 5:45-Station 1

7. Closed Session

President LeBlanc made a motion to adjourn to closed session at 6:21 PM to discuss probable or imminent litigation as permitted by the Open Meetings Act, Trustee McManus seconded the motion.

On roll call the vote was:

Yes: 5 Karr, LeBlanc, McManus, Parthun, Wegman **No: 0**

Abstain: 0

The Motion Carried

Meeting adjourned to closed session at 6:23 PM

Meeting returned to open session at 6:29 PM

Present: 5 Trustees – Karr, LeBlanc, McManus, Parthun, Wegman

Absent: 0

Also Present: Fire Chief Bert Lancaster, Attorney Kenneth Shepro, Administrative Assistant Tracy Dunklau

- 8. Adjournment: With no further business brought before the Board, a motion was made by Trustee LeBlanc and seconded by Trustee Parthun to adjourn the Monthly Meeting at 6:32 PM.

On voice vote: All AYES were heard. **The motion passed unanimously**

Respectfully submitted,

Tracy Dunklau, Administrative Assistant

John Karr, Secretary