



## Fox River & Countryside Fire/Rescue District

34W500 Carl Lee Road  
St. Charles, Illinois 60174  
Tel: (630) 584-3473  
Fax: (630) 584-8266  
www.frcfr.org

### Minutes

## Public Hearing on the Proposed Fiscal Year 2017 Budget and Appropriation Ordinance Friday, July 29, 2016 6:48PM

District Meeting Room – Station 1  
34WS00 Carl Lee Road, St. Charles, Illinois

L Call to Order — The public hearing on the Proposed Budget and Appropriation Ordinance for the Fox River and Countryside Fire/Rescue District for the fiscal year beginning May 1, 2016 and ending April 30, 2017 was called to order at 6:48PM, Friday, July 29, 2016 in the District Meeting Room at Station One, 34W500 Carl Lee Road, St. Charles, Illinois by the President, Robert Handley. Trustee Tom Mollenhauer was designated as acting Secretary. Dunham moved, Herout seconded to open the public hearing. Motion passed unanimously by voice vote.

a. Roll Call:

Present: Trustees Dunham, Herout and Mollenhauer; President Handley- 4;  
Absent: Trustee Gamboa – 1

Also Present: James Howard; Attorney Kenneth Shepro; Administrative Assistant Tracy Dunklau; Captains Tjelle and Sutherland

Members of the Public Present: Chuck Ingersoll and Michael Safranski.

b. Pledge of Allegiance: President Handley led the meeting in the Pledge of Allegiance to the Flag of our Country.

2. Public Comment on Ordinance Establishing the Budget and Appropriations for the Fox River and Countryside Fire/Rescue District for the Fiscal Year beginning May 1, 2016 and ending April 30, 2017 – Attorney Shepro recited for the record that notice of this public hearing was published on June 28, 2016 being not less than 30 days prior to the public hearing on the proposed annual budget and appropriation ordinance. President Handley invited public comment on the proposed ordinance. Chuck Ingersoll asked if the proposed budget included planned expenditures on capital equipment. Handley explained that the budget reflected the lease/purchase option for two new vehicles. Howard explained that the budget reflected only the initial first year lease payments. Ingersoll also asked about the comparison of the FY 2016 budget with the actual results. Ingersoll was furnished with a copy of the 12 month unaudited financial results as of April 30, 2016.

3. Adjournment — Trustee Mollenhauer moved, Trustee Dunham seconded that the Public hearing be closed. Motion passed unanimously by voice vote. The public hearing adjourned at 6:57PM.

Respectfully submitted,

Kenneth C. Shepro – District Attorney

Thomas Mollenhauer-Acting Secretary



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### Minutes

#### Special Meeting of the Board of Trustees

Friday, July 29, 2016

7:00PM

District Meeting Room – Station 1  
34W500 Carl Lee Road, St. Charles, Illinois

L. Call to Order — A special meeting of the Board of Trustees of the Fox River & Countryside Fire/Rescue District was called to order at 7 PM, Friday, July 29, 2016 in the District Meeting Room at Station One, 34W500 Carl Lee Road, St. Charles, Illinois by the President, Robert Handley. Trustee Tom Mollenhauer was designated as acting Secretary.

a. Roll Call:

Present: Trustees Dunham, Herout and Mollenhauer; President Handley- 4;

Absent: Trustee Gamboa – 1

Also Present: James Howard; Attorney Kenneth Shepro; Administrative Assistant Tracy Dunklau; Captains Tjelle and Sutherland

Members of the Public Present: Chuck Ingersoll and Michael Safranski.

b. Pledge of Allegiance: President Handley led the meeting in the Pledge of Allegiance to the Flag of our Country.

2. Citizens' Comments -None

3. New Business – Ordinance 2016 -03–Fiscal Year 2017 Budget and Appropriation Ordinance. Trustee Dunham moved, Trustee Herout seconded that proposed Ordinance 2016-02, being an Ordinance Establishing the Budget and Appropriations for the Fox River and Countryside Fire/Rescue District for the Fiscal Year beginning May 1, 2016 and ending April 30, 2017, be adopted.

Roll Call: Ayes-Dunham, Herout, Mollenhauer, Handley - 4

Nays – None; Absent – Gamboa- 1

Motion carried; Ordinance 2016-03 was thereupon signed and sealed.

4. Adjournment – Trustee Dunham moved, Mollenhauer seconded that the meeting be adjourned. Motion passed unanimously by voice vote. Meeting adjourned at 7:03PM.

Respectfully submitted,

Kenneth C. Shepro – District Attorney

Thomas Mollenhauer-Acting Secretary

**Reconvened Meeting- July 29, 2016 – 7:03 PM**

**8. Call to Order – reconvened meeting – President Handley reconvened the Meeting pursuant to adjournment at 7:03 PM, July 29, 2016.**

**9. Roll Call – Present – Trustees Dunham; Herout, Mollenhauer, President Handley - 4  
Absent – Trustee Gamboa -- 1**

**10. Consent Agenda:**

a) **Approval of Minutes** – Trustee Mollenhauer requested that the June 27, 2016 Regular Meeting Minutes pending approval be removed from Consent and postponed to the August 22<sup>nd</sup> meeting.

b) **Approval of Monthly Invoices** –Trustee Mollenhauer moved, Trustee Dunham seconded that the monthly invoices through July 18<sup>th</sup> be approved.

**Roll Call: Ayes – Dunham, Herout, Mollenhauer, Handley - 4  
Nays – None;  
Absent – Gamboa – 1**

**Motion carried;**

c) **Approval of Monthly Invoices** –Trustee Mollenhauer moved, Trustee Dunham seconded that the monthly invoices through July 29<sup>th</sup> be approved.

**Roll Call: Ayes – Dunham, Herout, Mollenhauer, Handley - 4  
Nays – None;  
Absent – Gamboa – 1**

**Motion carried.**

**11. Status of Fire Chief Search and Interviews** – President Handley publicly opened the sealed envelopes with the final evaluations of the final two candidates received from the IFCA team. John Nixon received the highest score. The Board by consensus asked President Handley to negotiate with Chief Nixon on a contract for not to exceed three years and to report to the Board for final action.

**12. Adjournment** – Trustee Dunham moved, Mollenhauer seconded that the meeting be adjourned. Motion passed unanimously by voice vote. Meeting adjourned at 7:16 PM.

**Respectfully submitted,**

**Kenneth C. Shepro – District Attorney**

**Thomas Mollenhauer – Acting Secretary**