



Fox River & Countryside Fire/Rescue District

34W500 Carl Lee Road

St. Charles, IL 60174

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MINUTES

Monthly Board Meeting

Station 1 – 34W500 Carl Lee Rd., St. Charles, IL 60174

Monday, September 20, 2021 @ 7:00 PM

1. Call to Order – President LeBlanc called the monthly meeting of the Board of Trustees of the Fox River & Countryside Fire Rescue District to order at 7:00 PM.
 - a. Roll Call
Present: 4 Trustees – LeBlanc, McManus, Parthun, Wegman Absent: 1 Trustee Karr
Also Present: Interim Fire Chief Bert Lancaster, Attorney Kenneth Shepro, Tracy Dunklau
Administrative Assistant and staff.
 - b. Pledge of Allegiance: Recited at Public Hearing.
2. Public Comment: None
3. Reports:
 - a. Financial Report – Gov. Accounting, LLC provided the Board with the August 2021 monthly financial reports prior to the meeting. Trustee Wegman reported briefly on the financial reports with no additional discussion. He will be meeting with the Chief after the first of the year to begin working on preliminary budget items.
 - b. Interim Chief's Report – The Chief presented new hires Frank Dizonno and Allen Fitzgerald. He also reported vehicles 1852 & 1834 are back in service and provided details on a vehicle vs bike accident which he feels the District should present a civilian award for their assistance.
 - c. Attorney's Report – Attorney Shepro reported he reviewed the initial draft of the vaccination order with Bert and Trustee Parthun which became moot after the Governor made it mandatory.
 - d. President's Report – President LeBlanc reported all projects she is working on are on hold due to the recent HR changes. She thanked the Chief for all his hard work during the transition period.
 - e. Trustees' Report –
 - Trustee Wegman reported he is scheduling a follow up to the August meeting with Campton Hills to include Pingree Grove and Elburn.
 - Trustee McManus asked that the Chief's contract be given high priority. Trustee Parthun and Trustee Wegman will work on the job description and finalizing the new contract in time for the October meeting.
 - Trustee Parthun and Trustee McManus reported that after further investigation they recommend tabling the hiring of a consultant firm. They will continue to work with the Chief to present a multi-year plan for the District.
4. Consent Agenda
A motion was made by Trustee Wegman and seconded by Trustee McManus to approve the consent agenda as presented.
On roll call the vote was:
Yes: 4 LeBlanc, McManus, Parthun, Wegman **No:** 0 **Absent:** 1 Karr
The Motion Carried
5. Old Business (for discussion and/or action) - None

6. New Business (for discussion and/or action)
- a. A motion was made by Trustee LeBlanc and seconded by Trustee Wegman to approve the date change for the October Monthly Meeting due to the IFCA Meeting. The posted October 18, 2021 Monthly Meeting will be cancelled and re-scheduled for October 25, 2021.
On roll call the vote was:
Yes: 4 LeBlanc, McManus, Parthun, Wegman **No:** 0 **Absent:** 1 Karr
The Motion Carried
- b. Chief Lancaster presented David Almeida and Scott Sutherland Jr. for promotions to the rank of Lieutenant. A discussion ensued and a motion was made by Trustee Parthun and seconded by Trustee Wegman to Approve the Lieutenant Promotions for David Almeida and Scott Sutherland Jr. to be effective immediately with promotion ceremony to be held at the October Meeting.
On roll call the vote was:
Yes: 4 LeBlanc, McManus, Parthun, Wegman **No:** 0 **Absent:** 1 Karr
The Motion Carried
- c. A motion was made by Trustee LeBlanc and seconded by Trustee Parthun to Approve Chief Lancaster recommend to authorize, not to exceed \$10,000 on upgrading technology.
On roll call the vote was:
Yes: 4 LeBlanc, McManus, Parthun, Wegman **No:** 0 **Absent:** 1 Karr
The Motion Carried
- d. A motion was made by Trustee LeBlanc and seconded by Trustee Parthun to Approve the repair schedule of the driveway.
On roll call the vote was:
Yes: 4 LeBlanc, McManus, Parthun, Wegman **No:** 0 **Absent:** Karr
The Motion Carried
- e. A motion was made by Trustee Parthun and seconded by Trustee Wegman to Approve the Covid Vaccination General Order as presented by Chief Lancaster.
On roll call the vote was:
Yes: 4 LeBlanc, McManus, Parthun, Wegman **No:** 0 **Absent:** 1 Karr
The Motion Carried
7. Closed Session – Trustee LeBlanc made a motion to adjourn to closed session at 7:54 PM for the purpose of consideration of employment and/or compensation of specific employees of the public body and approval of Closed Session Minutes as permitted by the Open Meetings Act. Trustee Wegman seconded the motion and on roll call the vote was:
Yes: 4 LeBlanc, McManus, Parthun, Wegman **No:** 0 **Absent:** 1 Karr
The Motion Carried

Meeting adjourned to closed session at 7:54 PM
Meeting returned to open session at 8:25 PM

Trustee McManus asked the Chief to contact PSI regarding a credit for overtime. A short discussion ensued.

8. Adjournment: A motion was made by Trustee LeBlanc and seconded by Trustee Wegman to adjourn the Monthly Meeting at 8:28 PM.
On voice vote: All AYES were heard. **The motion passed unanimously.**

Respectfully submitted,

Tracy Dunklau, Administration Assistant

John Karr, Secretary