



Fox River & Countryside Fire/Rescue District

34W500 Carl Lee Road

St. Charles, IL 60174

(630)584-3473

Fax 630)584-8266

www.frcfr.org

MINUTES

Monthly Board Meeting

Monday, October 19, 2020 @ 7:00 PM

1. Call to Order – The Monthly Board Meeting of the Fox River & Countryside Fire Rescue District was called to order at 7:00 PM via Gotomeeting Video Conferencing by President Handley.
 - a. Roll Call
Present: 5 Handley, Dunham, Karr, LeBlanc, Wegman Absent: 0
Also Present: Fire Chief John Nixon, Attorney Kenneth Shepro, Brad O’Sullivan of Gov. Accounting. LLC, Administrative Assistant Tracy Dunklau, members of the public
 - b. Pledge of Allegiance: President Handley led the meeting in the Pledge of Allegiance
 - c. President Handley stated that the meeting was being held under the authority of Governor Pritzker’s executive order suspending certain provisions of the Illinois Open Meetings Act relative to in-person attendance by the Board of Trustees.
 - d. President Handley reviewed rules/etiquette of participating via video conferencing.
2. Public Comment: None
3. Reports
 - a. Financial Report – Brad O’Sullivan with Gov. Accounting, LLC provided the Financial Report ending, September 30, 2020. He reported the tax distribution will be complete in October.
 - b. Chief’s Report – Chief Nixon presented the September 2020 District detail report. He reported the District continues to follow the current CDC Covid policy and the File for Life program has been updated. The Chief answered questions from the Board on CARES act application.
 - c. Attorney’s Report – Attorney Shepro noted the RCA Grand Opening is set for Thursday and updated the Board on the Kane County CARES Act Committee action. He also addressed questions from the Board relating to specifications for the Mini Pumper.
 - d. President’s Report – None
 - e. Trustee’s Report – None
4. Consent Agenda
A motion was made by Trustee Dunham and seconded by Trustee Karr to approve the Consent Agenda as presented:
 - a. September 21, 2020 Monthly Board Meeting Minutes
 - b. October Monthly Invoices.
On roll call the vote was:
Yes: 5 Handley, Dunham, Karr, LeBlanc, Wegman No: 0 Absent: 0
The Motion Carried

5. Old Business (for discussion and/or action)

- a. Update on District debt restructure – Trustees Dunham, Karr and Wegman will consult with James Howard and report at the November Board Meeting
- b. Update on Assistant Chief hiring – Moved to Closed Session as permitted by the OMA
- c. Declaring Surplus Personal Property (Firearm) and Authorizing Sale
A motion was made by Trustee Dunham and seconded by President Handley to approve Resolution 2020-05 Declaring Firearm as Surplus Property and Authorizing and Directing Its Sale. The motion was amended to substitute Trustee LeBlanc for the Chief Nixon as the authorized agent to place the firearm for sale.

On roll call the vote was:

Yes: 5 Handley, Dunham, Karr, LeBlanc

Present: 1 Wegman

No: 0 **Absent**

The Motion Carried

- d. Mini Pumper Bid Specifications – Attorney Shepro noted that the Draft Bid Specifications for the Mini Pumper Grant Award would have to be revised from a Request for Proposal to a Sealed Bid format to comply with statutory requirements and the conditions of the Grant Award. Discussion ensued. Trustee Karr will attend the sealed bid opening on October 29, 2020 with Chief Nixon and Attorney Shepro.

6. New Business (for discussion and/or action)

- a. Tax Levy 2020-17 – After discussion, moved to the November Monthly Meeting
- b. Selection of 2021 Meeting Dates – After discussion, meeting dates for 2021 were chosen. Resolution will be presented at the November meeting.
- c. Possible 2021 Referendum – The Board discussed the possibility of the District submitting a Referendum question on the April 2021 ballot. Moved to the November meeting.
- d. Semi-Annual Review of Closed Session Minutes – Moved to Closed Session

7. Closed Session – A motion was made by Trustee LeBlanc and seconded by Trustee Wegman to adjourn to Closed Session for the purpose discussing employment and/or compensation of a specific employee (Open Meetings Act – Exception Section 2(c)(1)) and Semi-Annual Review of Closed Session Minutes (Open Meetings Act – Exception Section 2(c)(21)).

Yes: 5 Handley, Dunham, Karr, LeBlanc, Wegman

No: 0

Absent: 0

The Motion Carried

Meeting adjourned to closed session at 9:09 PM

Meeting returned to open session at 9:38 PM

8. The Semi-Annual Review of Closed Session Minutes: A motion was made by Trustee Dunham and seconded by Trustee LeBlanc to approve the release of certain Closed Session Minutes after review by Attorney Shepro to confirm release.

On roll call the vote was:

Yes: 5 Handley, Dunham, Karr, LeBlanc, Wegman

No: 0

Absent: 0

The Motion Carried

9. Special Meeting - A motion was made by Trustee Dunham and seconded by Trustee LeBlanc to call a Special Meeting on November 5, 2020 @ 7:00 PM via Gotomeeting to consider the Assistant Chief position and the possible award of the Mini Pumper Bid contract. Discussion ensued.

On roll call the vote was:

Yes: 5 Handley, Dunham, Karr, LeBlanc, Wegman No: 0 Absent: 0

The Motion Carried

10. Adjournment: A motion was made by Trustee Dunham and seconded by Trustee LeBlanc to adjourn the Monthly Board Meeting.

On voice vote: All AYES were heard. **The motion passed unanimously**

Meeting adjourned at 9:46 PM.

Respectfully submitted,

Tracy Dunklau, Administrative Assistant

John Karr, Secretary