



Fox River & Countryside Fire/Rescue District
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MINUTES

Monthly Board Meeting
Monday, October 5, 2023, @ 6:00 PM
Station 1 – 34W500 Carl Lee Rd., St. Charles, IL 60174

1. Call to Order – President Parthun called the Monthly Meeting of the Fox River & Countryside Fire Rescue District Board of Trustees to order at 6:01 PM.
 - a. Present: 4 Trustees – Karr, McManus, Parthun, Seiffert Absent: 0
Also Present: Fire Chief Jim Niesel, Attorney John Motylinski, James Howard with Gov. Accounting, Administrative Assistant Tracy Dunklau, Citizens, Residents, and Staff
 - b. President Parthun led those in attendance in the Pledge of Allegiance.
2. Public Comment: None
3. Reports:
 - a. Financial Report – James Howard, with Gov. Accounting, presented the financial analysis for the three months ending August 31, 2023.
 - b. Chief’s Report – Chief Niesel provided the September incident statistics and updated the Board on staffing, pub-ed including several 9/11 events, fleet management, and fire prevention. He also shared the CBS - Channel 2 News story that ran multiple times over the past week and is on the District’s website. The story featured our partnership with Recover Centers of America and their first responders program. He also reported that crews completed swift water training with St. Charles for the first time.
 - c. Attorney’s Report – Attorney John Motylinski reported on legislative developments, including potential areas of interest during the veto session.
 - d. President’s Report – President Parthun introduced Tim Sashco from GovHR, who provided information on the Fire Chief Recruitment process.
 - e. Trustees’ Report – Trustee Karr reported on the Station #3 project process.
4. Consent Agenda

A motion was made by Trustee Karr and seconded by Trustee McManus to approve the consent agenda as presented.

 - a. Approval of September 7, 2023 Monthly Board Meeting Minutes
 - b. Approval of Monthly Invoices

On roll call, the vote was:
Yes: 4 Karr, McManus, Parthun, Seiffert **No: 0** **Absent: 0**
The Motion Carried
5. Old Business: (for discussion and/or action) – None at this time

6. New Business: (for discussion and/or action)

- a. Chief Niesel and Lieutenant Snively presented ATV proposals for purchasing consideration. After discussion, a motion was made by Trustee Karr and seconded by Trustee McManus to approve the purchase of a John Deere ATV through the Sourcewell purchasing cooperative as presented.

On roll call, the vote was:

Yes: 4 Karr, McManus, Parthun, Seiffert **No: 0** **Absent: 0**

The Motion Carried

- b. Attorney Motylinski reported he is reviewing the policy manual and will provide an ordinance for Board approval at the November Board meeting.
- c. Attorney Motylinski reported the District received Kenneth Shepro's letter of resignation and the Board has to fill the trustee position.
- d. Hiring of Fire Chief discussion. Chief Niesel confirmed his candidacy to be the next Fire Chief.

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7. Closed Session: A motion was made by Trustee McManus and seconded by Trustee Seiffert to adjourn to Closed Session at 7:38 PM to discuss personnel and pending litigation as permitted by the Open Meetings Act.

On roll call, the vote was:

Yes: 4 Karr, McManus, Parthun, Seiffert **No: 0** **Absent: 0**

The Motion Carried

Closed Session Roll Call: Trustees Karr, McManus, Parthun, Seiffert, Attorney Motylinski, Fire Chief Jim Niesel, Administrative Assistant Tracy Dunklau

The closed session adjourned at 8:06 PM

The Board returned to open session at 8:07 PM

Open Session Roll Call: **Present: 4** Karr, McManus, Parthun, Seiffert **Absent: 0**

Also present: Attorney Motylinski, Fire Chief Jim Niesel, Administrative Assistant Tracy Dunklau.

8. Adjournment: With no further business brought before the Board, a motion was made by President Parthun to adjourn the Monthly Meeting at 8:08 PM.

On voice vote: All AYES were heard. **The motion passed unanimously.**

Respectfully submitted,

Nick McManus, Secretary