



Fox River & Countryside Fire/Rescue District
34W500 Carl Lee Road
St. Charles, IL 60174
(630)584-3473
Fax (630)584-8266
www.frcfr.org

MINUTES

Public Hearing and Monthly Board Meeting
Thursday, December 7, 2023, @ 6:00 PM
Station 1 – 34W500 Carl Lee Rd., St. Charles, IL 60174

1. Call to Order – President Parthun called the Truth in Taxation Act Hearing of the Fox River & Countryside Fire Rescue District Board of Trustees to order at 6:10 PM.
 - a. Present: 3 Trustees – McManus, Parthun, Seiffert Absent: 1 Trustee Karr
Also Present: Fire Chief Jim Niesel, Attorney John Motylinski, James Howard with Gov. Accounting, Administrative Assistant Tracy Dunklau, Citizens, Residents, and Staff
 - b. President Parthun led those in attendance in the Pledge of Allegiance.
 - c. President Parthun asked for public comment on the Tax Levy Ordinance 2023-06. Hearing no public comment, President Parthun motioned to adjourn the Public Hearing at 6:12 PM, which was seconded by Trustee McManus. All Ayes were heard, and the motion passed unanimously.

2. President Parthun called the Monthly Meeting of the Board of Trustees of the Fox River & Countryside Fire Rescue District to order at 6:12 PM.
 - a. Present: 3 Trustees – McManus, Parthun, Seiffert Absent: 1 Trustee Karr
Also Present: Fire Chief Jim Niesel, Attorney John Motylinski, James Howard with Gov. Accounting, Administrative Assistant Tracy Dunklau, Citizens, Residents, and Staff.

3. Reports:
 - a. Financial Report – James Howard, with Gov. Accounting, presented the financial analysis and revenue highlights for the five months ending October 31, 2023.
 - b. Chief’s Report – Chief Niesel provided the November incident statistics. He highlighted a great job on a 3rd alarm fire: the crew and mutual aid partners stopped the fire without injuries. The Chief reported that Trustee Karr and former Trustee Jim Wegman purchased holiday hams for all shifts at both stations. They also delivered hams to Bartlett and South Elgin Fire Districts.
 - c. Attorney’s Report – Attorney John Motylinski updated the Board on legislative developments.
 - d. President’s Report – President Parthun reported the GovHR presentation was postponed since only three board members were present. A special meeting will be scheduled for next week.

4. Consent Agenda

A motion was made by Trustee Seiffert and seconded by Trustee McManus to approve the consent agenda as presented.

 - a. Approval of November 2, 2023 Monthly Board Meeting Minutes
 - b. Approval of November 2, 2023 Closed Session Meeting Minutes

- c. Approval of Monthly Invoices
On roll call, the vote was:
Yes: 3 McManus, Parthun, Seiffert **No: 0** **Absent: 1** Karr
The Motion Carried

5. Old Business: (for discussion and/or action) –

- a. A motion was made by Trustee McManus and seconded by Trustee Seiffert to approve the 2023 Tax Levy Ordinance 2023-06.
On roll call, the vote was:
Yes: 3 McManus, Parthun, Seiffert **No: 0** **Absent: 1** Karr
The Motion Carried
- b. A motion was made by Trustee Parthun and seconded by Trustee McManus to approve Ordinance 2023-07 Establishing Hourly Rates and Benefits for certain employees as presented.
On roll call, the vote was:
Yes: 3 McManus, Parthun, Seiffert **No: 0** **Absent: 1** Karr
The Motion Carried
- c. Discussion and appointment of Trustee: Moved to closed Session
- d. Discussion and possible appointment of Fire Chief: Tabled

6. New Business: (for discussion and/or action)

- a. Paid Leave for All Workers Act – Attorney John Motylinski reported on the new state law taking effect 01/01/2024 and provided the policy for the Board to approve.
A motion was made by Trustee McManus and seconded by Trustee Seiffert to approve the policy as presented by the attorney.
On roll call, the vote was:
Yes: 3 McManus, Parthun, Seiffert **No: 0** **Absent: 1** Karr
The Motion Carried
- b. A motion was made by Trustee Seiffert and seconded by Trustee McManus to approve the 2024 Meeting Dates as presented.
On roll call, the vote was:
Yes: 3 McManus, Parthun, Seiffert **No: 0** **Absent: 1** Karr
The Motion Carried

- 7. Closed Session: A motion was made by Trustee McManus and seconded by Trustee Parthun to adjourn to Closed Session at 6:40 PM to discuss personnel, appointment of a successor trustee, and pending litigation as permitted by the Open Meetings Act.
On roll call, the vote was:
Yes: 3 Karr, McManus, Parthun, Seiffert **No: 0** **Absent: 1** Karr
The Motion Carried

Closed Session Roll Call: Trustees Karr, McManus, Parthun, Seiffert, Attorney Motylinski, Fire Chief Jim Niesel, Administrative Assistant Tracy Dunklau

The closed session adjourned at 7:20 PM
The Board returned to open session at 7:20 PM

Open Session Roll Call: **Present: 3** McManus, Parthun, Seiffert

Absent: 1 Karr

Also present: Attorney Motylinski, Fire Chief Jim Niesel, Administrative Assistant Tracy Dunklau.

8. Adjournment: With no further business brought before the Board, a motion was made by President Parthun and seconded by Trustee Seiffert to adjourn the Monthly Meeting at 7:21 PM.
On voice vote: All AYES were heard. **The motion passed unanimously.**

Respectfully submitted,

Nick McManus, Secretary