



Fox River & Countryside Fire/Rescue District
34W500 Carl Lee Road
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MINUTES

Special Board Meeting
Monday, December 11, 2023, at 3:00 PM
Station 1 – 34W500 Carl Lee Rd., St. Charles, IL 60174

1. Call to Order – President Parthun called the Special Meeting of the Fox River & Countryside Fire Rescue District Board of Trustees to order at 3:12 PM.
 - a. Present: 4 Trustees – Karr, McManus Parthun, Seiffert Absent:0
Also Present: Fire Chief Jim Niesel, Attorney John Motylinski, Administrative Assistant Tracy Dunklau, staff, and residents.
 - b. President Parthun led those in attendance in the Pledge of Allegiance.
2. President Parthun asked for public comment: None heard.
3. New Business: (for discussion and/or action)
 - President Parthun asked to adjourn to a closed session to discuss the Trustee appointment.
4. Closed Session: A motion was made by President Parthun and seconded by Trustee McManus to adjourn to Closed Session at 3:13 PM to discuss the Trustee appointment as permitted by the Open Meetings Act.
On roll call, the vote was:
Yes: 4 Karr, McManus, Parthun, Seiffert **No: 0** **Absent: 0**
The Motion Carried

Closed Session Roll Call: Trustees Karr, McManus, Parthun, Seiffert, Attorney Motylinski, Fire Chief Jim Niesel, Administrative Assistant Tracy Dunklau

The Board returned to open session at 3:31 PM

Open Session Roll Call: **Present: 4** Karr, McManus, Parthun, Seiffert **Absent: 0**
Also present: Attorney Motylinski, Fire Chief Jim Niesel, Administrative Assistant Tracy Dunklau, staff, and residents.

A motion was made by President Parthun and seconded by Trustee Seiffert to appoint Pamela Turriff to the Fox River & Countryside Fire Rescue District Board of Trustees.

On roll call, the vote was:

Yes: 4 Karr, McManus, Parthun, Seiffert **No: 0** **Absent: 0**
The Motion Carried

- Attorney Motylinsky administered the Trustee Oath of Office to Pamela Turriff, who was seated on the Fox River & Countryside Fire Rescue District's Board of Trustees.

Closed Session: A motion was made by President Parthun and seconded by Trustee Karr to adjourn to Closed Session at 3:33 PM to discuss the appointment of a new fire chief as permitted by the Open Meetings Act.

On roll call, the vote was:

Yes: 4 Karr, McManus, Parthun, Seiffert **No: 0** **Absent: 0**

The Motion Carried

Closed Session Roll Call: Trustees Karr, McManus, Parthun, Seiffert, Turriff, Attorney Motylinski, Administrative Assistant Tracy Dunklau, and Tim Sashko with GovHR.

The Board returned to open session at 4:37 PM.

Open Session Roll Call: **Present: 4** Karr, McManus, Parthun, Seiffert **Absent: 0**

Also present: Attorney Motylinski, Fire Chief Jim Niesel, Administrative Assistant Tracy Dunklau, staff, and residents.

5. Adjournment: With no further business brought before the Board, a motion was made by Trustee Turriff and seconded by Trustee Karr to adjourn the Monthly Meeting at 4:37 PM.
On voice vote: All AYES were heard. **The motion passed unanimously.**

Respectfully submitted,

Nick McManus, Secretary