



Fox River & Countryside Fire/Rescue District  
34W500 Carl Lee Road  
St. Charles, IL 60174  
(630)584-3473  
Fax (630)584-8266  
[www.frfr.org](http://www.frfr.org)

## MINUTES

### Special Board Meeting

Wednesday, December 20, 2023, at 3:00 PM

Station 1 – 34W500 Carl Lee Rd., St. Charles, IL 60174

1. Call to Order – President Parthun called the Special Meeting of the Fox River & Countryside Fire Rescue District Board of Trustees to order at 3:05 PM.
  - a. Present: 5 Trustees – Karr, McManus, Parthun, Seiffert, Turriff      Absent:0  
Also Present: Fire Chief Jim Niesel, Attorney John Motylinski (teleconference),  
Administrative Assistant Tracy Dunklau, and Tim Sashko with GovHR.
  - b. President Parthun led those in attendance in the Pledge of Allegiance.
2. President Parthun asked for public comment: None heard.
3. New Business: (for discussion and/or action)
  - Trustee Parthun asked to adjourn to a closed session to discuss hiring the new Fire Chief.
4. Closed Session: A motion was made by Trustee Parthun and seconded by Trustee Karr to adjourn to Closed Session at 3:06 PM to discuss the appointment of the new fire chief as permitted by the Open Meetings Act.  
On roll call, the vote was:  
**Yes: 5** Karr, McManus, Parthun, Seiffert, Turriff      **No: 0**      **Absent: 0**  
**The Motion Carried**  
  
Closed Session Roll Call: Trustees Karr, McManus, Parthun, Seiffert, Turriff, Attorney Motylinski, Fire Chief Jim Niesel, Administrative Assistant Tracy Dunklau  
  
The Board returned to open session at 4:05 PM.  
  
Open Session Roll Call: **Present: 4** Karr, McManus, Parthun, Seiffert, Turriff      **Absent: 0**  
Also present: Attorney Motylinski, Fire Chief Jim Niesel, Administrative Assistant Tracy Dunklau.
5. Adjournment: With no further business brought before the Board, a motion was made by Trustee Karr and seconded by Trustee Turriff to adjourn the Monthly Meeting at 4:05 PM.  
On voice vote: All AYES were heard. **The motion passed unanimously.**

Respectfully submitted,

Secretary Nick McManus