



Fox River & Countryside Fire/Rescue District

34W500 Carl Lee Road

St. Charles, IL 60174

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www.frcfr.org

Minutes

Fox River & Countryside Fire/Rescue District Monthly Board Meeting

Monday, November 27, 2017 @ 7:00 PM

Station 1 – Meeting Room

34W500 Carl Lee Rd., St. Charles, IL 60174

1. Call to Order – The monthly board meeting of the Board of Trustees of the Fox River & Countryside Fire/Rescue District was called to order at 7:01 PM, Monday, November 27, 2017 in the Meeting Room located at Station 1 @ 34W500 Carl Lee Rd., St. Charles, IL 60174 by President, Robert Handley
 - a. Roll Call
 - Present: 4 Handley, Dunham, Mollenhauer, LeBlanc
 - Absent: 1 Wegman
 - Also Present: Chief John Nixon, Attorney Kenneth Shepro, Mr. James Howard of Gov. Accounting, LLC, Admin Assist Tracy Dunklau, Dr. Marybeth Delamar Principal of Wayne Elementary School, residents of the District and several additional citizens
 - b. Pledge of Allegiance: President Handley led the meeting in the Pledge of Allegiance to the Flag of our Country
2. Citizen's Comments: President Handley reminded those present that comments are limited to 3 minutes per person. Resident Nick McManus asked a question and President Handley explained that this is the time for Citizen Comments and not a question and answer period but offered to meet to discuss his question. Wayne Elementary School Principal, Dr. Marybeth Delamar read a letter she composed supporting the District and the proposed referendum. She thanked the District staff for partnering with the School to support the staff and students, especially those that are medically fragile. Dr. Marybeth Delamar congratulated the Wayne community for taking a stand to support the District in the last election and again committed her ongoing support to the District.
3. Reports – Committee Reports
 - a. Financial Report – James Howard, Gov. Accounting, LLC presented the monthly financials and reported that fire recovery is becoming a new source of income. Ambulance billings have increased from previous years. For detailed financial information refer to the attached financial reports which are also on the website.
 - b. Chief's Report – Chief John Nixon – The District has completed training classes for the public and specialized training was held at Wayne Elementary School for the needs of a high-risk airway management student.
 - c. Attorney's Report – Kenneth Shepro – None
 - d. President's Report – Robert Handley - None
 - e. Trustee Report

4. Consent Agenda

- a. Approval of October 30, 2017 Meeting Minutes as corrected by Tracy Dunklau (5.d. spelling correction of Stony Creek), Approval of November 13, 2017 Special Meeting Minutes and Approval of Monthly Invoices: A motion was made by Trustee Dunham and seconded by Trustee LeBlanc to approve Minutes as corrected and presented.

On roll call the vote was:

Yes: 4 Handley, Dunham, Mollenhauer, LeBlanc **No: 0** **Absent: 1** Wegman

5. For Discussion and/or Action

- a. A motion was made by Trustee Dunham and seconded by Trustee Mollenhauer to adopt Resolution 2017-05, to submit for referendum at the March 20, 2018 General Primary Election a binding public question to increase the levy cap under the Property Tax Extension Limitation Law (PTELL). The referendum, if approved, would result in an increase of 60% in the tax rate for the District.

On roll call the vote was:

Yes: 4 Handley, Dunham, Mollenhauer, LeBlanc **No: 0** **Absent: 1** Wegman

- b. Trustee suggestions for Referendum Committee: Trustee LeBlanc is working on public education related to the referendum and asked for input from the board members. President Handley said that he would like to see a monthly newsletter sent to the residents.
- c. Kane County Jail – President Handley, Mr. Shepro and Chief Nixon will be meeting with the Sheriff and Wexford to discuss issues relating to the compensation paid to the District for emergency medical care and transport.
- d. Stony Creek (Glenwood) – Disconnection Fees: The District has received a check from the City of Elgin for disconnection fees relating to the Stony Creek development. However, the payment letter contains no explanation as to how the city determined the amount due. A discussion ensued, and it was decided that the District will not cash the check and Mr. Shepro will send a letter requesting how the amount of the check was calculated.
- i. Additionally, two properties have been discovered to not be paying fire taxes to the District. Mr. Shepro reported on his discussion with the Kane County State's Attorney who is investigating.
- e. Review of 2018 Meeting Dates – Discussion was held and moved to the December Agenda
- f. A motion was made by Trustee Mollenhauer and seconded by Trustee Dunham to approve the Insurance Proposal presented at the October 30, 2017 Monthly Meeting.
- On roll call the vote was:
- Yes: 4** Handley, Dunham, Mollenhauer, LeBlanc **No: 0** **Absent: 1** Wegman
- g. Chief Nixon discussed the sale of surplus apparatus and the possibility of purchasing another firetruck with the proceeds from the sales. He explained that there is no back up apparatus and there are only two working pumpers. To maintain the level of safety The Chief would like the Board's approval to obtain a rig that is currently for sale and in very good condition.



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A motion was made by Trustee Dunham and seconded by Trustee LeBlanc to approve a Resolution 2017-04 declaring the vehicles to be surplus property and directing their sale. The motion also authorized the Chief to bid at the Village of Schaumburg's Auction of a previously owned fire engine not to exceed \$22,000.

On roll call the vote was:

Yes: 4 Handley, Dunham, Mollenhauer, LeBlanc **No:** 0 **Absent:** 1 Wegman

6. New Business: President Handley noted that there was discussion at a previous meeting about inviting the City of St. Charles to make a formal presentation to the Board relative to a proposed new service contract. He asked if any Board members desired to request such a presentation and the Board unanimously declined.
7. Closed Session – None requested
8. Adjournment – A motion was made by Trustee Dunham and seconded by Trustee Mollenhauer to adjourn the November 27, 2017 Meeting at 8:22 PM. The motion passed unanimously.

Administrative Assistant, Tracy Dunklau