



Fox River & Countryside Fire/Rescue District

34W500 Carl Lee Road

St. Charles, IL 60174

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MINUTES

Monthly Board Meeting

Monday, December 17, 2018 at 7:00 PM

Station 1 – Meeting Room

34W500 Carl Lee Rd., St. Charles, IL 60174

1. Call to order – The monthly board meeting of the Fox River & Countryside Fire Rescue District was called to order at 7:01 PM on Monday, December 17, 2018 in the Meeting Room located in Station 1 - at 34W500 Carl Lee Rd., St. Charles, IL 60174 by President, Robert Handley
 - a. Roll Call:
Present: 5 Handley, Dunham, LeBlanc, Mollenhauer, Wegman Absent: 0
Also Present: Fire Chief John Nixon, Attorney Kenneth Shepro, James Howard Gov. Accounting, LLC, numerous residents and citizens
 - b. Pledge of Allegiance: President Handley led the meeting in the Pledge of Allegiance to the Flag of our Country
2. Public Comments – Resident Rich Treonis stated the need for increased communication and resident education on the financial condition of the District. Residents Mary Johnson and Kevin Besch spoke on behalf of the Kautz Rd Area Residents representing their concern with high response times for their area.
3. Reports – Committee Reports
 - a. Financial Report – James Howard with Gov. Accounting, LLC provided the November monthly financial reports to the Board of Trustees. He reported approx. 1M in reserves with a BBB+ rating
 - b. President's Report – Robert Handley reported that January 14, 2019 is the last day to adopt a resolution for placing a binding question on the April election ballot. A Special Meeting was set for January 7, 2019 at 6:00 PM to determine the referendum question. He confirmed that St. Charles will be willing give a presentation on staffing District.
 - c. Chief's Report – Chief Nixon presented the November Activity Report including changes in personnel.
 - d. Attorney Report – Attorney Shepro reported on the process to adopt the referendum question. An invoice was sent to Maxxam in care of their attorney. Hunter Hill Area update placed on the January agenda
 - e. Trustee Reports – None
- New Business: (for discussion and/or action)
 - a. Corkill Insurance – (Dan Barnett insurance presentation moved up on agenda to accommodate schedule.) Dan presented the option of adding a Sexual Abuse and Molestation Policy to the District's General Liability Policy. After discussion, a Motion was made by Trustee Mollenhauer and seconded by Trustee Dunham to approve purchasing the Sexual Abuse and Molestation Insurance Policy not to exceed \$550.00.
On roll call the vote was:
Yes: 5 Handley, Dunham, LeBlanc, Mollenhauer, Wegman **No: 0 Absent:0**
The Motion Carried
4. Consent Agenda
 - a. A motion was made by Trustee Mollenhauer and seconded by Trustee Dunham to approve the November 28, 2018 Monthly Meeting Minutes and Monthly Invoices as presented.
On roll call the vote was:

Yes: 5 Handley, Dunham, LeBlanc, Mollenhauer, Wegman

No: 0 Absent: 0

The Motion Carried

- b. Approval of November 20, 2018 Closed Session Meeting Minutes – Moved to Closed Session
5. Old Business (for discussion and/or action)
 - a. Money Market Investment/Investment Policy – Money Market sweep is now in place for end of month
 - b. Bolcolm and Crane Roads Property – After discussion, it was determined Tom will contact appraiser to discuss Wasco property
 - c. Kautz Rd. Area – Trustee Mollenhauer presented a Draft Agreement for the city of St. Charles to assume responsibility for fire and rescue services to the Kautz Rd. Area. If approved by the District the agreement would then go to the St. Charles city council for final approval. After review and discussion, it was determined that the draft agreement requires revisions. Shepro and Handley will follow up with the City Attorney. Draft Agreement placed on January Special Meeting Agenda for discussion and/or action.
 - d. A motion was made by Trustee Dunham and seconded by Trustee Mollenhauer to adopt Resolution 2018-06 Setting Regular Meeting Dates - Calendar Year 2019. On voice vote: **The motion passed unanimously.**
6. New Business (for discussion and/or action)
 - b. Fine Line – The Chief presented a letter from Fine Line. Fine Line has an issue relating to storm water management. Fine Line is requesting that the District allow remediation of the problem by utilizing a portion of the Districts adjoining property. After discussion, the Chief was directed to notify Fine Line that the District would not allow the District's property to be used to solve Fine Line's problem.
 - c. Kautz Rd Area – Discussed under old business and possible action moved to the January Agenda.
 - d. Staffing Plan Resolution – The Chief presented a staffing plan based upon the rejection of the November referendum. After discussion, further action was deferred to the January Special Meeting Agenda
 - e. Ordinance Establishing Fees For False Fire Alarms – After discussion, moved to January Special Meeting Agenda
 - f. Ordinance Establishing Fire and Rescue Cost Recovery Fees – After discussion, moved to January Special Meeting Agenda
 - g. Ordinance Establishing Emergency Medical Treatment & Ambulance Fees – After discussion, moved to January Special Meeting Agenda
7. Closed Session – A motion was made by Trustee Dunham and Seconded by Trustee LeBlanc to adjourn to Closed Session for the purpose of discussing compensation for a specific District employee and to Approve the November 28, 2018 Closed Session Minutes.

On roll call the vote was:

Yes: 5 Handley, Dunham, LeBlanc, Mollenhauer, Wegman

No: 0 Absent: 0

The Motion Carried

Meeting adjourned to closed session at 8:58 PM

Meeting returned to open session at 9:24 PM

8. Adjournment – A motion was made by Trustee Dunham and seconded by Trustee LeBlanc to adjourn the Meeting. On voice vote: **The motion passed unanimously.** The meeting was adjourned at 9:24 PM.

Respectfully submitted,

Tracy Dunklau, Administrative Assistant

Approved,

Thomas Mollenhauer, Secretary